

**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The Meeting of the Criterion Chairpersons was held at 2:00 pm on **Thursday, July 15, 2021** at Skill Development Centre, Room No. 04 of the college.

The meeting started at 2:00 pm. The meeting was chaired by Hon. Principal Dr. V.D. Barhate.

Dr. B.D. Aghav, IQAC Coordinator welcomed Principal Dr. V.D. Barhate, Vice-Principal Dr. S.K. Patil and all the Criterion Chairperson present for the meeting.

The following members were present:

- |                             |                                 |
|-----------------------------|---------------------------------|
| 1. Prof. (Dr.) V.D. Barhate | : Principal and Chairman, IQAC  |
| 2. Dr. S.K. Patil           | : Vice-Principal & Member, IQAC |
| 3. Dr. B.D. Aghav           | : Coordinator, IQAC             |
| 4. Dr. S.B. Yadav           | : Chairperson, Criterion I      |
| 5. Dr. (Mrs.) M.A. Mhatre   | : Member, Criterion II          |
| 6. Dr. (Mrs.) J.S. Thakur   | : Chairperson, Criterion III    |
| 7. Mr. R.A. Navghare        | : Chairperson, Criterion IV     |
| 8. Dr. (Mrs.) E. Mathews    | : Chairperson, Criterion V      |
| 9. Ms. D.S. Barve           | : Chairperson, Criterion VI     |
| 10. Mr. S.N. Parkale        | : Chairperson, Criterion VII    |

Mr. N.C. Vadnere, Chairperson of Criterion II could not attend the meeting and leave of absence was granted to him:

**Agenda of the Meeting:**

1. Discussion on New AQAR format implemented from academic year 2020-21.
2. Feedback by Criterion Chairperson on status of AQAR 2020-21
3. Discussion on planning of the activities and suggestions from Criterion Chairpersons.
4. Any other subject with the permission of Chair.

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator.

The agenda was taken for discussion item by item.

**Item No. 1: Discussion on New AQAR format implemented from academic year 2020-21.**

The discussion was held on new AQAR format implemented by NAAC from academic year 2020-21 for the autonomous colleges. Dr. B.D. Aghav made a presentation and detailed the key highlights to the members present. The last date of AQAR submission for the academic year 2020-21 is 31/12/2021 and accordingly the AQAR preparation schedule was communicated to all. The changes like extended profile of the institution, AQAR is as good as yearly SSR, submission of supporting documents along with NAAC data templates as per the NAAC standard operating procedures etc. was informed to all the criterion chairpersons. The AQAR preparation schedule is as follows:

Sr. No.	Activity	Date of Submission
01	Report from Departments, Committees/ Associations / Office / Examination/ Library	20/07/2021
02	Criterion wise report by Criterion Chairperson	20/08/2021
03	Criterion wise presentation of the Report	First week of September
04	Compilation of AQAR Report	15/09/2021
05	Documentation Verification	Last week of September
06	Finalization of Report	First week of October
07	Presentation of AQAR report before Statutory body	Second week



		of October
08	Filling the AQAR on NAAC portal	15 /11/2021
09	Completion of online AQAR filling	15/12/2021
10	Compliance of queries raised by NAAC	24/12/2021

**Resolution:** It was resolved to follow the schedule for timely submission of AQAR-2020-21 to NAAC.

**Item No. 2: Feedback by Criterion Chairperson on status of AQAR 2020-21**

The feedback was taken from criterion chairperson about the status of report preparation. Dr. S.B. Yadav has given the status of Feedback analysis and action taken report on syllabus. It was suggested by the Principal and IQAC coordinator to finalize the qualitative metrics and get it checked from the Principal.

**Resolution:** It was resolved that after getting the inputs from departments, committees and office, the data is to be verified before putting into the criterion wise report by the criterion chairperson.

**Item No. 3: Discussion on planning of the activities and suggestions from Criterion Chairpersons.**

The suggestions were invited for planning of activities for the academic year 2021-22 from the criterion chairperson related to the metrics of the corresponding criterions. Seed money to the staff for research in the academic year 2021-22 is suggested by Dr. J.S. Thakur. The workshop on writing of programme outcome, course outcome and mapping is suggested by Principal Dr. V.D. Barhate. The discussion was held on the consultancy and facilities for consultancy.

**Resolution:** The workshop on writing POs, COs is decided to organize in the month of August. The staff will be motivated to undertake the institutional projects where the seed money will be provided by the institution. The consultancy policy is decided to revise to motivate the teachers to undertake the consultancy.

**Item No. 4: Any other subject with the permission of the Chair**

After taking the feedback and discussion on other items of the agenda, Dr. B.D. Aghav has presented the need of preparation and revision of the policies of the college and committees to be constituted for better functioning.

The following policies are considered for preparation/revision:

1. Curriculum Design Policy- Criterion I
2. Policy and Procedures on Feedback- Criterion I
3. Admission policy- Criterion II
4. Institutional Mentoring Policy-Criterion II
5. Policy on code of ethics- Criterion III
6. IT Policy- Criterion IV
7. Policy for Institutional Scholarships-Criterion V
8. Policy for Grievance Redressal Mechanism-Criterion V
9. Examination Grievance Redressal Policy-Criterion V
10. e-Governance Policy- Criterion VI
11. Policy on Financial support to Teachers- Criterion VI
12. Policy on Green Campus- Criterion VII
13. Policy on Environment and Energy usage- Criterion VII
14. Policy on Disabled-friendly environment-Criterion V


The following committees are considered for constitution:

1. Code of conduct Monitoring Committee
2. Ethics Committee
3. Research Advisory Committee (Change in Nomenclature)
4. Mentor-Mentee Scheme Monitoring Committee
5. Value added courses Monitoring Committee

**Resolution:** It was resolved to prepare/revise the policies and put before the statutory body for approval and its implementation.

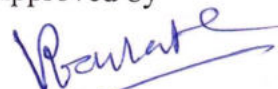
As there was no other item for the discussion, the meeting ended with vote of thanks by Dr. S.B. Yadav

Prepared by

  
Dr. B. D. Aghav

Coordinator, IQAC

Approved by

  
Prof. (Dr.) V. D. Barhate

Principal

Changu Kana Thakur  
Arts, Commerce & Science College,  
New Panvel (Autonomous)







J. B. S. P. Sanstha's

# Changu Kana Thakur

Arts, Commerce & Science College, New Panvel  
(Autonomous)

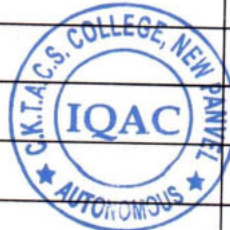
Title of the meeting : IQAC MEETING

Date. 15/07/2024

Time : 02.00 p.m.

## Members Present

Sr. No.	Name	Singnature
1	Prof. Dr. V. D. Barhate.	V Barhate
2	Dr. S. K. Patil	S. K. Patil
3	Dr. B. D. Aghar.	B. D. Aghar
4	Mr. Ramakant A. Navhare	Ramkant A. Navhare
5	Dr. Mhatre M. A.	M. A. Mhatre
6	Dr. Syotna Thakur	Syotna Thakur
7	D. S. Barve	D. S. Barve
8	Dr. S. B. Yadav	S. B. Yadav
9	Suryakant N. Parkale	Suryakant N. Parkale
10	Dr. E. Mathews.	E. Mathews
11		
12		
13		
14	IQAC Coordinator	Principal
15	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE
16	NEW PANVEL (AUTONOMOUS)	NEW PANVEL (AUTONOMOUS)
17		
18		
19		
20		
21		
22		
23		
24		
25		



Janardan Bhagat Shikshan Prasarak Sanstha's

**Changu Kana Thakur**

**Arts, Commerce and Science College, New Panvel (Autonomous)**

Re-accredited A<sup>+</sup> Grade by NAAC (Third Cycle-CGPA-3.61)

'College with Potential for Excellence' Status Awarded by UGC

'Best College Award' by University of Mumbai

---

**Internal Quality Assurance Cell (IQAC)**

**Date: 26/07/2021**

**Notice**

All the Head/In-charges of the Department are hereby informed that, the meeting is scheduled on **Thursday, July 29, 2021 at 11.00 am** in Commerce and Management Resource Centre (First Floor).

The meeting will be chaired by Hon. Dr. S.T. Gadade, Secretary, J.B.S.P. Sanstha, Panvel. All are informed to attend the meeting.

**Agenda of the meeting:**

1. Confirmation of the minutes of the meeting held on 5<sup>th</sup> February 2021.
2. Feedback on submission of AQAR Report and Documents required for 2020-21.
3. Discussion on Academic Calendar 2021-22.
4. Planning of Academic, Co-curricular and extra-curricular activities for the Academic Year 2021-2022.
5. Any other subject with the permission of Principal.



**Principal**

Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)



**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The Meeting of the Heads/In-charges of the Department was held at 11:00 am on **Thursday, July 29, 2021** at Commerce and Management Resource Centre (First Floor) of the college.

The meeting of the Internal Quality Assurance Cell (IQAC) started at 11:15 am. The meeting was chaired by Hon. Dr. S.T. Gadade, Secretary J.B.S.P Sanstha and Chairman, Autonomy Monitoring Committee of the college.

Dr. B.D. Aghav, IQAC Coordinator welcomed Dr. S.T. Gadade, Principal Dr. V.D. Barhate, Vice-Principal Dr. S.K. Patil and all Heads/ In-charges of the Department present for the meeting.

The following members were present:

1. Dr. S.T. Gadade : Secretary, J.B.S.P. Sanstha and Chairman, Autonomy Monitoring Committee
2. Prof. (Dr.) V.D. Barhate : Principal and Chairman, IQAC
3. Dr. S.K. Patil : Vice-Principal & Member, IQAC
4. Dr. B.D. Aghav : Coordinator, IQAC
5. Dr. R.V. Yeole : Head, Department of English
6. Dr. D.S. Narkhede : Head, Department of Geography
7. Dr. B.S. Patil : Head, Department of Economics
8. Dr. (Mrs.) R.D. Mhatre : Head, Department of History
9. Mr. M.M. Kamble : In-charge, Department of Marathi
10. Dr. (Mrs.) S.M. Bhoir : In-charge, Department of Rural Development
11. Mr. A.V. Patil : In-charge, Department of Political Science
12. Dr. (Mrs.) E. Mathews : In-charge, Faculty of Commerce

13. Dr. S.B. Yadav : Head, Department of Accountancy
14. Dr. A.K. Dixit : Head, Department of Business Economics
15. Mrs. S.S. Mandalkar : Coordinator, Department of Account and Finance
16. Ms. Menka Nalawade : Coordinator, Department of Management Studies
17. Ms. Nilima Tidar : Faculty, Department of Microbiology
18. Dr. (Mrs.) S.S. Kokitkar : Head, Department of Biotechnology
19. Mrs. P.M. Jadhav : Head, Department of Computer Science
20. Mrs. I.S. Thakare : Head, Department of Information Technology
21. Dr. (Mrs.) M.A. Mhatre : Head, Department of Zoology
22. Dr. S.I. Unhale : In-charge, Department of Mathematics
23. Mrs. G.U. Patil : In-charge, Department of Physics
24. Ms. D.S. Barve : In-charge, Department of Botany
25. Mrs. V.J. Deshmukh : Coordinator, Fashion Designing
26. Mrs. A.A. Hanumante : Coordinator, Interior Designing
27. Mr. V.B. Naik : Physical Director
28. Dr. S.N. Vajekar : Coordinator, RUSA
29. Dr. J.S. Thakur : Member, IQAC
30. Mr. S.N. Parkale : Member, IQAC
31. Mr. G.A. Jagtap : Coordinator, Cultural
32. Mr. A.A. Bhagat : Member, IQAC

The following members could not attend the meeting and leave of absence was granted to them:

1. Dr. U.T. Bhandare : In-charge, Faculty of Arts & Head, Department of Hindi
2. Mr. N.C. Vadnere : Head, Department of Microbiology

#### **Agenda of the Meeting:**

1. Confirmation of the minutes of the meeting held on 5<sup>th</sup> February 2021.
2. Feedback on submission of AQAR Report and Documents required for 2020-21.



3. Discussion on Academic Calendar 2021-22.
4. Planning of Academic, Co-curricular and extra-curricular activities for the Academic Year 2021-2022.
5. Any other subject with the permission of Chair.

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator. The Principal Dr. V.D. Barhate has given the introduction of the meeting. He appreciated and congratulated all for the successful completion of the academic year 2020-21 and welcomed all for the academic year 2021-22. The procedures and the timelines were discussed by the Principal and appealed all to submit the reports in time.

The agenda was taken for discussion item by item.

**Item No. 1: Confirmation of the minutes of the meeting held on 5<sup>th</sup> February 2021.**

The minutes of the meeting of Heads/In-charges of the department held on 5<sup>th</sup> February 2021 was read by IQAC Coordinator and the action taken report of the decisions taken was discussed. After the discussion and feedback from staff for non-compliance of the decisions taken, the minutes were accepted unanimously.

**Item No. 2: Feedback on submission of AQAR Report and Documents required for 2020-21.**

The format of the departmental AQAR data was shared with departments on 28<sup>th</sup> June 2021 and the timeline given for submission was before 24<sup>th</sup> July 2021. The feedback was taken from the departments and the date of submission of report was further extended by one week. The guidelines were given by IQAC Coordinator for supporting documents. It was informed to the staff that the yearly documents are to be uploaded on NAAC portal and the documents are to be maintained as per the NAAC SOPs. The supporting documents are to be duly signed by the authority, scanned and submitted in PDF format.

**Resolution:** It was decided to complete the departmental report and evidences to be maintained as per the NAAC standard operating procedures. It was resolved that the e-documents are to be maintained by department year wise on Google Drive or folder in departmental computer.

**Item No. 3: Discussion on Academic Calendar 2021-22.**

The IQAC Coordinator Dr. B.D. Aghav has made a presentation on operational features of academic calendar at various levels and its preparation. The college academic calendar is prepared by Principal, Vice-Principal, IQAC and Controller of Examinations. The stream (faculty) level academic calendar, departmental academic calendar and faculty calendar (teaching plan) was discussed and guidelines were given for preparation.

**Resolution:** It was decided to prepare the academic calendar at different level and submit it to the IQAC before 7<sup>th</sup> August 2021. It was decided to monitor the adherence of the calendar by IQAC.

**Item No. 4: Planning of Academic, Co-curricular and extra-curricular activities for the Academic Year 2021-2022.**

The planning of activities for the academic year 2021-22 was presented and following activities are allotted to the concerned departments by IQAC.

**Seminars/Workshops/Conferences to be organized by Departments**

Sr. No.	Name of the Department	Level	Month
01	Accounting and Finance	International	December
02	Geography	National	October
03	Economics and Business Economics	National	November
04	IQAC	National	January
05	Administrative Office	State	February

**IPR/Research Methodology/Entrepreneurship and Skill Development Seminars/Workshops**

Sr. No.	Name of the Department	Area	Month
01	Biotechnology	IPR	June
02	Research Committee	Research Methodology	March
03	Placement Cell	Entrepreneurship	February



### Staff training Programmes

Sr. No.	Name of the Programme	Organizer	Month
01	FDP on Outcome Based Education (teaching staff)	IQAC	August
02	Staff training on Soft Skills	CS/IT	September
03	Laboratory Safety Training (Non-Teaching Staff)	Chemistry	November
04	Workshop on Excel for Teaching Staff	IQAC	December

### Other Programmes

Sr. No.	Name of the Programme	Organizer	Month
01	Professional Ethics for Teaching Staff	Staff Academy	October
02	Code of Conduct for Non-Teaching Staff	Office	August
03	Orientation/ Induction programme for Students on Code of Conduct	Faculty wise	August/ September

### Suggestive activities by IQAC

Sr. No.	Activities	Date	Departments
01	Hindi Diwas	September 14	Hindi
02	Constitution Day/ National Law Day	November 26	Political Science/ History
03	Human Right Day	December 10	Political Science
04	National Mathematics Day	December 22	Mathematics
05	Consumer Day	December 24	Commerce Association
06	Marathi Bhasha Din	February 27	Marathi
07	National Science Day	February 28	Science Association

The activities promoting gender equity and sensitization are advised.

The monitoring committees are constituted -

- Academic Calendar Monitoring Committee- Dr. B.D. Aghav
- Value added Courses Monitoring Committee- Mrs. P.M. Jadhav
- Code of Conduct Monitoring Committee- Dr. S.K. Patil
- Mentor-Mentee Scheme Monitoring Committee- Dr. M.A. Mhatre

The staffs are reminded of the following points:

- Report of the event in prescribed format
- Geo tagged Photographs of the event
- Revision of First year UG and First year PG curriculum
- Structured Feedback on curriculum
- Assessment of learners, categorization into slow and advanced learner and special programs for them
- Mentor-Mentee Scheme
- Collaborations/MoU for research, internship, faculty exchange, student exchange etc.
- Communication of course outcomes to students, measurement and level of attainment of POs, PSOs and COs

**Resolution:** It was resolved to implement the planning of activities made by IQAC for the academic year 2021-22. The feedback and action taken report is to be given for the allotted activities.

**Item No. 5: Any other subject with the permission of the Chair**

After the discussion on items of the agenda, Dr. S.T. Gadade has asked all Heads/In-charges to present the report of activities conducted in academic year 2020-21. The Heads/In-charges have given the feedback in reference to activities conducted, research projects undertaken, research publication and participation in Avishkar by the department.

After taking the review, Dr. S.T. Gadade has given his remark.

Dr. S.T. Gadade has discussed the performance of college in previous cycle of NAAC and sensitized the staff for strengthening the performance for this cycle. He has suggested for infrastructure augmentation in Library, Laboratories and Gymkhana. The continuity in Best Practices of the institution was advised. He has



directed the IQAC to schedule the criterion wise meeting with the members of criterion.

As there was no other item for the discussion, the meeting ended with vote of thanks by Dr. R.V. Yeole

Prepared by



**Dr. B. D. Aghav**  
Coordinator, IQAC

Approved by



**Prof. (Dr.) V. D. Barhate**

Principal  
Changu Kana Thakur  
Arts, Commerce & Science College,  
New Panvel (Autonomous)



**Changu Kana Thakur****Arts, Commerce & Science College, New Panvel****(Autonomous)**Title of the meeting : IQAC MeetingDate. 29/7/2021Time : 11:15**Members Present**

Sr. No.	Name	Singnature
1	Dr. S. T. Gadade	
2	Dr. V. D. Baskate	
3	Dr. S. K. Patil	
4	Dr. B. D. Aghav	
5	V. B. Nalk	
6	Dr. R. V. Yeole	
7	Mrs. A. K. Patil	
8	Dr. Shailesh Vajekar	
9	Dr. Elizabeth Mathews	
10	Dr. J. S. Thakur	
11	Dr. M. A. Mhatre	
12	D. S. Barne	
13	Mrs. G. V. Patil	
14	Vandana Deshmukh	
15	Ms Nilima Tidar	
16	Ms. Anuja A. Harumante	
17	Dr. cmj R. D. Mhatre	
18	Dr. (Mrs) S. M. Bhoir	
19	Kamble M. M.	
20	Mrs I. S. Thakur	
21	Mrs. P. M. Tadhar	
22	Dr. Seema Kolaitkar	
23	Dr. Ganesh A Jagtap	
24	Mrs. Shrawani S. Mandalkar	
25	Dr. A. K. Dixit	

26. ~~Menka Nalawade~~**IQAC Coordinator****CHANGU KANA THAKUR****ARTS, COMMERCE & SCIENCE COLLEGE  
NEW PANVEL (AUTONOMOUS)****Principal****CHANGU KANA THAKUR  
ARTS, COMMERCE & SCIENCE COLLEGE  
NEW PANVEL (AUTONOMOUS)**





**Changu Kana Thakur**  
**Arts, Commerce & Science College, New Panvel**  
**(Autonomous)**

Title of the meeting : IQAC Meeting

Date. 29/7/2021

Time : 11:15

**Members Present**

Sr. No.	Name	Singnature
1	Dr. B. S. Patil	
2	Dr. S. B. Yadav	
3	Dr. D. S. Narkhede	
4	Ms. Menka Nalawade	
5	Dr. S. I. Unhale	
6	Suryakant N. Parkale	
7	Mr. A. A. Bhagat	
8		
9		
10		
11		
12	<b>IQAC Coordinator</b>	<b>Principal</b>
13	<b>CHANGU KANA THAKUR</b>	<b>CHANGU KANA THAKUR</b>
14	<b>ARTS, COMMERCE &amp; SCIENCE COLLEGE</b>	<b>ARTS, COMMERCE &amp; SCIENCE COLLEGE</b>
15	<b>NEW PANVEL (AUTONOMOUS)</b>	<b>NEW PANVEL (AUTONOMOUS)</b>
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		



Janardan Bhagat Shikshan Prasarak Sanstha's  
**Changu Kana Thakur**  
**Arts, Commerce and Science College, New Panvel (Autonomous)**  
Re-accredited A<sup>+</sup> Grade by NAAC (Third Cycle-CGPA-3.61)  
'College with Potential for Excellence' Status Awarded by UGC  
'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Date: 04/08/2021**

**Notice**

The following teachers are hereby informed that, the meeting is scheduled on **Saturday, August 07, 2021** at 4.00 pm onwards as per the schedule given below in Skill Development Centre (Room No. 04).

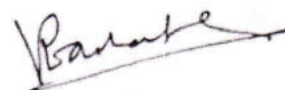
The meeting will be chaired by Hon. Dr. S.T. Gadade, Secretary, J.B.S.P. Sanstha, Panvel. All are informed to attend the meeting.

**Agenda of the meeting:**

1. Feedback on the activities conducted in academic year 2020-21 and planning of the activities in academic year 2021-22.
2. Discussion on activities of third cycle and activities of fourth cycle (progression)
3. Benchmarking of the activities for the remaining period of fourth cycle of NAAC.
4. Any other subject with the permission of Chair.

Name of the Committee	Name of the Teacher	Time
Avishkar	Dr. S.S. Kokitkar	4:00 pm - 4:30 pm
Sports	Dr. R.O. Parmar	4:30 pm - 5:00 pm
	Mr. V.B. Naik	
N.S.S.	Mr. S.N. Parkale	5:00 pm-5:30 pm
	Mr. Ganesh Sathe	
	Mr. Satyajit Kamble	
	Mr. Sagar Khairnar	





**Principal**

Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)



**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The Meeting of the Avishkar Association, Sports and N.S.S Committee was held at on **Saturday, August 07** at Skill Development Centre, Room No. 04 of the college.

The meeting was chaired by Hon. Dr. S.T. Gadade, Secretary of J.B.S.P. Sanstha and Chairman, Autonomy Monitoring Committee of the College.

Dr. B.D. Aghav, IQAC Coordinator welcomed Dr. S.T. Gadade, Principal Dr. V.D. Barhate, Vice-Principal Dr. S.K. Patil and all the staff present for the meeting.

The following members were present:

- |                             |   |
|-----------------------------|---|
| 1. Dr. S.T. Gadade          | : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel |
| 2. Prof. (Dr.) V.D. Barhate | : Principal and Chairman, IQAC  |
| 3. Dr. S.K. Patil           | : Vice-Principal & Member, IQAC   |
| 4. Dr. B.D. Aghav           | : Coordinator, IQAC   |
| 5. Dr. (Mrs.) S.S. Kokitkar | : Chairperson, Avishkar Association   |
| 6. Mr. Pravin Pawar         | : Member, Avishkar Association  |
| 7. Ms. Menka Nalawade       | : Member, Avishkar Association  |
| 8. Mrs. Pratibha M. Jadhav  | : Member, Avishkar Association  |
| 9. Mr. V.B. Naik            | : Director, Physical Education  |
| 10. Mr. Ajinkya R. Bhagat   | : Member, Physical Education  |
| 11. Mr. Anil B. Nakti       | : Member, Physical Education  |
| 12. Mr. S.N. Parkale        | : Chief Programme Officer, N.S.S.   |
| 13. Mr. S.L. Khairnar       | : N.S.S. Programme Officer  |
| 14. Mr. S.S. Kamble         | : N.S.S. Programme Officer  |
| 15. Mr. G.S. Sathe          | : N.S.S. Programme Officer  |

The following staff could not attend the meeting due to medical reason and leave of absence was granted to them:

1. Dr. R.O. Parmar
2. Dr. (Mrs.) Y.S. Muniv

**Agenda of the Meeting:**

1. Feedback on the activities conducted in academic year 2020-21 and planning of the activities in academic year 2021-22
2. Discussion on activities of third cycle activities of fourth cycle (progression)
3. Benchmarking of the activities for the remaining period of fourth cycle of NAAC
4. Any other subject with the permission of Chair.

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator.

The agenda was taken for discussion item by item.

**Item No. 1: Feedback on the activities conducted in academic year 2020-21 and planning of the activities in academic year 2021-22**

**Avishkar Association:** Dr. S.S. Kokitkar, Chairperson of Avishkar Association has presented the report of activities conducted in academic year 2020-21. In academic year 2020-21, total 48 research projects participated at zonal level, the department wise participation was discussed. Out of 48, for university round 14 projects were selected and at university round 02 projects have been selected for state level competition.

The planning for academic year 2021-22 was also discussed in the meeting.

**Resolution:** It was resolved to give department wise target for participation in Avishkar in proportionate with the student strength.

**National Service Scheme (N.S.S.):**

The Chief Programme Officer Mr. S.N. Parkale has given the feedback on the activities conducted and participated in the academic year 2020-21. Due to pandemic situation the student participation and organization of activities was the concern for less number of activities in academic year 2020-21. The discussion was held and it was suggested to plan the activities for the academic year 2021-22.



The society based research projects by N.S.S. volunteers is discussed and suggested to take follow up for the same.

Some activities are suggested by IQAC to undertake during the academic year 2021-22

- Rakshabandhan with Leprosy patients
- Visit to Orphanage on national festivals or Diwali festival and distribute gifts and sweets
- HIV/AIDS Awareness Programme- Rally/Guest Lecture/ Competitions/Public Awareness
- Swacha Bharat Abhiyan for volunteers and Teachers-three programmes at Adopted Village, College Campus and Khanda Colony
- Blood Donation Camp
- Plastic Eradication Awareness Rally /Plastic free Campus
- Women Empowerment- Guest Lecture
- Tree Plantation Drives - Adopted Village/ College Campus
- Road Safety- Rally/Poster Competition/Guest Lecture
- Gender Equity/sensitivity-on campus activity-Guest Lecture/ Poster Competition/any other
- Visit to Adivasi School and distribute notebooks and sweets
- Proposal for Award- Best volunteer/Best Programme Officer/Best N.S.S. Unit
- Pulse Polio/ Voters Registration Drive
- Gandhi Jayanti/ Sadbhavana Diwas

**Resolution:** It was decided to provide the timely financial support for organization of the activities and residential camp. It was resolved that the adherence of the activities as suggested by IQAC.

**Gymkhana Association (Sports):**

The meeting of Gymkhana Association was started with welcome of new faculty in Physical education and asked them to introduce themselves and their area of expertise. Mr. V.B. Naik, Director of Physical Education has given the feedback on activities of academic year 2020-21. He has mentioned no significant activities

were conducted citing the pandemic reason. The planning of activities was presented by Mr. Anil Nakti and Mr. Ajinkya Bhagat. The Principal and IQAC Coordinator asked him for the performance of Gymkhana Association and directed him to conduct the activities as suggested by IQAC of the college.

**Following suggestion was given by IQAC:**

- Start course on 'Yoga and Meditation' of minimum 30 hours for students
- Yoga and Meditation facility for students and staff
- Organization of sports competitions at college level
- Annual Sports
- Participation of students at National and International level
- Sports facility and coaching facility for community- Documentation and report
- During Syllabus revision- include human values and gender issues in curriculum

**Resolution:** It was resolved to undertake the activities as suggested for the academic year 2021-22 with documents and reports as prescribed by IQAC.

**Item No. 2: Discussion on activities of third cycle activities of fourth cycle (progression)**

**Avishkar Association:** The glorious achievements in third cycle and progression were discussed in the meeting. The activities organized in third cycle by Avishkar Association were recalled.

Particulars	Third Cycle	Fourth Cycle	
		2019-2020	2020-2021
Zonal level Projects	488	48	48
University level Projects	179	11	14
State level Projects	39	01	02

**Activities organized during Third Cycle**

- Workshops on Research Methodology
- Workshop on Power point presentation
- Workshop on Poster presentation



- Organization of College Avishkar Research Convention
- Organization of workshop on Avishkar Research Convention, University of Mumbai
- Organization of Raigad Zonal Avishkar Research Convention, University of Mumbai

### **Glorious Achievements during Third Cycle**

- 'Overall Championship Trophy' of University of Mumbai- Four times
- 'Runner Up Trophy' of University of Mumbai- one time

The discussion was held and it was observed that some of the activities were discontinued. The reason for discontinuation was sought from Dr. S.S. Kokitkar.

**Resolution:** It was resolved to restart the activities to excel the performance.

### **National Service Scheme:**

#### **Progression**

Awards	Level	Third Cycle	Fourth Cycle
Best NSS Programme Officer Award	District	01	---
Best NSS Unit Award	University	01	---
Best NSS Volunteer Award	State	01	---

The discussion was held on the third cycle performance and progression in fourth cycle.

**Resolution:** The resolution is made to apply for these awards and identify the volunteers and excel their performance and participation in N.S.S. The activities to be organized and more number of students' participation in N.S.S activities.

### **Gymkhana Association:**

The progression of activities and achievement is discussed at university level, state level, inter-university level and national level. The activities conducted during third cycles were discussed and asked to continue the same. Dr. S.T. Gadade has guided the teachers of physical education about the identification of students at entry level and providing coaching to them for the specific area of their interest to achieve the success at various levels of sports.

**Resolution:** It was resolved for more participation in state and national level activities.

**Item No. 3: Benchmarking of the activities for the remaining period of fourth cycle of NAAC**

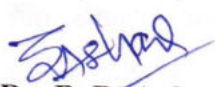
All the chairpersons and members of committees and associations are asked to set the benchmark for organization of activities and achievements for the remaining period of fourth cycle of NAAC.

**Item No. 4: Any other subject with the permission of the Chair**

After taking the feedback and discussion, Dr. S.T. Gadade has given his remark and mentioned concern over the progression in the fourth cycle. He suggested for conducting the activities meticulously to retain the glory of third cycle. It was also discussed that as physical education subject is now in theory and faculty of physical education is now have better interaction with students. It is decided that, the Sports will not have any other teacher as chairperson and Mr. V.B. Naik will look after all affairs of the Gymkhana Association with immediate effect.

The meeting was ended with vote of thanks by Dr, B.D. Aghav.

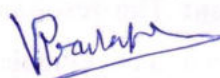
Prepared by



**Dr. B. D. Aghav**

Coordinator, IQAC

Approved by



**Prof. (Dr.) V. D. Barhate**

Principal

Changu Kana Thakur

Arts, Commerce & Science College,  
New Panvel (Autonomous)







J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

Title of the meeting : IQAC - COMMITTEE/ASSOCIATION

Date. 07/08/2021

Time : 4:00

### Members Present

Sr. No.	Name	Singnature
1	Dr. S. T. Gadade	
2	Dr. V. D. Baxhate	
3	Dr. S. K. Pahl	
4	Dr. B. D. Aghav	
5	Pravin Pawar	
6	Menka Malawade	
7	Mrs. Pratibha M. Jadhav	
8	Dr. Seema S. Kulkarni	
9	V. B. Naik	
10	Ajinkya R. Bhayut	
11	Anil B. Naik	
12	Parkale Suryakant Narayan	
13	Khairnar Sagar Lohary	
14	Mr. Satyjit S. Kamble	
15	Mr. Sathe G. S.	
16		
17		
18	IQAC Coordinator	Principal
19	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
20		
21		
22		
23		
24		
25		



Janardan Bhagat Shikshan Prasarak Sanstha's  
**Changu Kana Thakur**  
**Arts, Commerce and Science College, New Panvel (Autonomous)**  
Re-accredited A<sup>+</sup> Grade by NAAC (Third Cycle-CGPA-3.61)  
'College with Potential for Excellence' Status Awarded by UGC  
'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

Date: 09/08/2021

**Notice**

The following teachers are hereby informed that, the meeting is scheduled on **Monday, August 09, 2021** at 4.00 pm onwards as per the schedule given below in Skill Development Centre (Room No. 04).

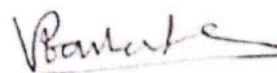
The meeting will be chaired by Hon. Dr. S.T. Gadade, Secretary, J.B.S.P. Sanstha, Panvel. All are informed to attend the meeting.

**Agenda of the meeting:**

1. Feedback on the activities conducted in academic year 2020-21 and planning of the activities in academic year 2021-22.
2. Discussion on activities of third cycle and activities of fourth cycle (progression)
3. Benchmarking of the activities for the remaining period of fourth cycle of NAAC.
4. Any other subject with the permission of Chair.

Name of the Committee	Name of the Teacher	Time
Cultural	Dr. R.V. Yeole	4:00 pm - 4:30 pm
	Mr. Ganesh Jagtap	
N.C.C.	Dr. U.T. Bhandare	4:30 pm - 5:00 pm
	Mrs. N.P. Tidar	
DLLE	Dr. B.S. Patil	5:00 pm - 5:30 pm
	Mr. Haribhau Kharat	





**Principal**

Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)



*Janardan Bhagat Shikshan Prasarak Sanstha's*  
**CHANGU KANA THAKUR**  
**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**  
Re-accredited 'A+' Grade by NAAC  
'College with Potential for Excellence' Status Awarded by University Grants Commission  
'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The Meeting of the Cultural Association, N.C.C and Department of Lifelong Learning and Extension (DLLE) Committee was held at on **Monday, August 09, 2021** at Skill Development Centre, Room No. 04 of the college.

The meeting was chaired by Hon. Dr. S.T. Gadade, Secretary of J.B.S.P. Sanstha and Chairman, Autonomy Monitoring Committee of the College.

Dr. B.D. Aghav, IQAC Coordinator welcomed Dr. S.T. Gadade, Principal Dr. V.D. Barhate and all the staff present for the meeting.

The following members were present:

- |                             |   |
|-----------------------------|---|
| 1. Dr. S.T. Gadade          | : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel |
| 2. Prof. (Dr.) V.D. Barhate | : Principal and Chairman, IQAC  |
| 3. Dr. B.D. Aghav           | : Coordinator, IQAC   |
| 4. Dr. R.V. Yeole           | : Chairperson, Cultural Association   |
| 5. Mr. G. A. Jagtap         | : Coordinator, Cultural Association   |
| 6. Dr. U.T. Bhandare        | : ANO, N.C.C.   |
| 7. Mrs. N.P. Tidar          | : CTO, N.C.C.   |
| 8. Dr. B.S. Patil           | : Chairperson, DLLE   |
| 9. Mr. H.S. Kharat          | : Member, DLLE  |

**Agenda of the Meeting:**

1. Feedback on the activities conducted in academic year 2020-21 and planning of the activities in academic year 2021-22
2. Discussion on activities of third cycle activities of fourth cycle (progression)

3. Benchmarking of the activities for the remaining period of fourth cycle of NAAC
4. Any other subject with the permission of Chair.

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator.

The agenda was taken for discussion item by item.

**Item No. 1: Feedback on the activities conducted in academic year 2020-21 and planning of the activities in academic year 2021-22**

**Cultural Association:**

Dr. R.V. Yeole, Chairperson of Cultural Association has narrated the activities organized, participated and achievements in academic year 2020-21. The college has bagged 9<sup>th</sup> position at University level and got one gold medal at state level and two bronze medals at university level. The performance of cultural association was appreciated. It was suggested to undertake the following activities as suggested by IQAC in the academic year 2021-21.

- Organization of cultural competitions at college level throughout the year
- Cultural activity (may be Skit/ street play) for public awareness on Gender Equity/sensitivity
- Coaching facility for Students
- Collaboration with Panvel Municipal Council/other bodies to organize activities
- Awards at Inter-University, State and National Level

**Resolution:** It was resolved to undertake the activities by Cultural association as suggested by IQAC.

**National Cadet Corps (N.C.C.):**

Dr. U.T. Bhandare, Associate N.C.C. Officer has presented the report on the activities organized in the academic year 2020-21 and given the planning for this academic year. The tree plantation drives and blood donation camp were conducted by N.C.C. Unit. The information regarding UGC notification for N.C.C. as a subject at third year was given by Dr. Bhandare. Regarding N.C.C. as a subject for Third Year, the suggestion was given to start the subject.



The following activities are suggested by the IQAC:

- Army day celebration/ National Unity Day
- International Yoga Day
- Independence Day
- Republic Day
- Visit to Orphanage on national festivals or Diwali festival and distribute gifts and sweets
- Cleanliness Drive
- Blood Donation Camp
- Road Safety Awareness Rally
- Tree Plantation Drives - Adopted Village/ College Campus
- Gender Equity/sensitivity on campus activity-Guest Lecture/ Poster Competition/any
- Proposal for Award-at University/ battalion level for cadet/ANO/Unit
- Public Awareness Programme for Peace and Non-violence/ Communal Harmony

**Resolution:** It was resolved to undertake the activities by N.C.C as suggested by IQAC.

#### **Department of Lifelong Learning and Extension (DLLE)**

Dr. B.S. Patil has given the information regarding the DLLE. There were no activity was conducted by DLLE due to pandemic situation. He has planned the regular activities for the academic year 2021-22. The following activities are suggested by IQAC:

Visit to Orphanage on national festivals or Diwali festival and distribute gifts and sweets one programme.

Gender Equity/sensitivity programme for students- Guest Lecture/ Poster Competition/any other

Public Awareness programme – any suitable programme

Capacity building programmes for students

**Resolution:** It was decided to undertake the activities by DLLE as suggested by IQAC.

**Item No. 2: Discussion on activities of third cycle activities of fourth cycle (progression)**

**Cultural Association:**

The progression of activities and achievement is discussed at university level, state level, inter-university level and national level. The activities conducted during third cycles were discussed and asked to continue the same.

**Resolution:** It was resolved for more participation in state and national level activities.

**National Cadet Corps (N.C.C.):**

The activities conducted by N.C.C. during the NAAC third cycle were discussed. The following prominent activities were undertaken by N.C.C.

- International Yoga Day
- Tree plantation
- Kargil Vijay Diwas
- N.C.C Day
- Blood Donation Camp
- Swachha Bharat Abhiyan
- Road Safety Awareness programme
- Medical Camp
- Raksha Bandhan
- Annual Training Camp in collaboration 8MAH/Girls/BN/NCC Mumbai 'A' Group
- Independence Day and Republic Day Parade

The similar activities are continued and were appreciated by all. The discussion on the awards for N.C.C. Unit was held and Dr. S.T. Gadade guided for the same. The discussion was held to conduct the ATC camp in collaboration with battalion.

**Resolution:** It was resolved to apply for battalion level flag award for the college N.C.C. Unit. The timely submission of the N.C.C. report to Maharashtra battalion was also decided in the meeting.



**Department of Lifelong Learning and Extension (DLLE):**

The nature of activities organized by DLLE as per the guidelines was discussed and it was decided to conduct the similar activities and additional activities as suggested by IQAC.

**Item No. 3: Benchmarking of the activities for the remaining period of fourth cycle of NAAC**

All the chairpersons and members of committees and associations are asked to set the benchmark for organization of activities and achievements for the remaining period of fourth cycle of NAAC.

**Item No. 4: Any other subject with the permission of the Chair**

After taking the feedback and discussion Dr. S.T. Gadade has given his remark and mention concern over the progression in the fourth cycle. It was suggested by Dr. S.T. Gadade that there is need of planning and execution of the activities in the coming years of the NAAC fourth cycle.

Prepared by



**Dr. B. D. Aghav**

Coordinator, IQAC

Approved by



**Prof. (Dr.) V. D. Barhate**

Principal

Changu Kana Thakur

Arts, Commerce & Science College,

New Panvel (Autonomous)





J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

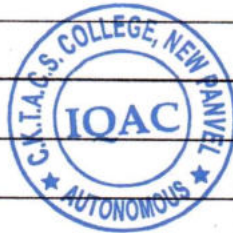
Title of the meeting : IQAC Meetings (Committee/Association)

Date: 09/08/2021

Time : 4:00 pm

### Members Present

Sr. No.	Name	Signature
1	Dr. S-T. Gadade	
2	Dr. V.D. Bakhate	
3	Dr. B.D. Aghav	
4	Dr. R.V. Yeole	
5	Mr. G.A. Jagtap	
6	Dr. U.T. Bhandare	
7	Ms N. P. Tidar	
8	Mr. H. S. Kharat	
9	Dr. B. S. Patil	
10		
11		
12		
13	<b>IQAC Coordinator</b>	<b>Principal</b>
14	<b>CHANGU KANA THAKUR</b>	<b>CHANGU KANA THAKUR</b>
15	<b>ARTS, COMMERCE &amp; SCIENCE COLLEGE</b>	<b>ARTS, COMMERCE &amp; SCIENCE COLLEGE</b>
16	<b>NEW PANVEL (AUTONOMOUS)</b>	<b>NEW PANVEL (AUTONOMOUS)</b>
17		
18		
19		
20		
21		
22		
23		
24		
25		





Janardan Bhagat Shikshan Prasarak Sanstha's

## Changu Kana Thakur

**Arts, Commerce and Science College, New Panvel (Autonomous)**

Re-accredited A<sup>+</sup> Grade by NAAC (Third Cycle-CGPA-3.61)

'College with Potential for Excellence' Status Awarded by UGC

'Best College Award' by University of Mumbai

### Internal Quality Assurance Cell (IQAC)

Date: 24/08/2021

#### Notice

All the Chairpersons and members of respective NAAC criterion are hereby informed that, the criterion wise meetings are scheduled as given below in Skill Development Resource Centre (Room No. 04). **The discussion will be held with criterion chairperson and the members of the criterion.** The criterion chairpersons have to present the criterion in PowerPoint mode.


#### Agenda of the Meeting:

1. To discuss the SSR/AQAR metrics in detail.
2. Status of AQAR Report 2020-21
3. Any other subject with the permission of the chair.

Criterion	Date of the meeting	Time of the Meeting	Criterion Chairperson
I- Curricular Aspects	26/08/2021	4:00 pm	Dr. S.B. Yadav
II- Teaching-Learning and Evaluation	27/08/2021	4:00 pm	Mr. N.C. Vadnere
III- Research, Innovations and Extension	28/08/2021	4:00 pm	Dr. J.S. Thakur
IV- Infrastructure and Learning Resources	30/08/2021	3:00 pm	Mr. R.A. Navghare
V- Student Support and Progression	30/08/2021	4:00 pm	Dr. E. Mathews
VI- Governance, Leadership and Management	31/08/2021	3:00 pm	Ms. D.S. Barve
VII-Institutional Values and Best Practices	31/08/2021	4:00 pm	Mr. S.N. Parkale

Dr. S.K. Patil	Vice-Principal	Permanent Invitee
Dr. S.N. Vajekar	RUSA Coordinator	Permanent Invitee
Dr. N.E. Koli	Principal, Ramsheth Thakur College of Commerce and Science, Kharghar	Invitee



  
Principal

Changu Kana Thakur A.C.S. College,  
New Panvel (Autonomous)

*Janardan Bhagat Shikshan Prasarak Sanstha's*  
**CHANGU KANA THAKUR**  
**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**  
Re-accredited 'A+' Grade by NAAC  
'College with Potential for Excellence' Status Awarded by University Grants Commission  
'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The criterion wise meetings of the criterion chairperson and their members was held between **26/08/2021 to 31/08/2021** in Skill Development Center (Room No. 04)

The meetings were chaired by Hon. Dr. S.T. Gadade, Chairman, Autonomy Monitoring Committee and in presence of Prof. (Dr.) V.D. Barhate, Principal of the College.

**Agenda of the Meeting:**

1. To discuss the SSR/AQAR metrics in detail
2. Status of AQAR Report 2020-21.
3. Any other subject with the permission of the chair.



### **Criteria I- Curricular Aspects:**

**Date: 26/08/2021**

**Time: 4:00 pm**

The following members were present:

1. Dr. S.T. Gadade : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel
2. Dr. V.D. Barhate : Principal and Chairman, IQAC
3. Dr. S.K. Patil : Vice-Principal
4. Dr. B.D. Aghav : Coordinator, IQAC
5. Dr. S.B. Yadav : Chairperson, Criterion I-Curricular Aspects
6. Dr. B.V. Jadhav : Member, Criterion I
7. Mrs. G.U. Patil : Member, Criterion I
8. Mrs. P.M. Jadhav : Member, Criterion I
9. Dr. Y.S. Muniv : Member, Criterion I

Dr. R.O. Parmar could not attend the meeting due to medical reason and leave of absence was granted to him:

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator and welcomed all the members for being present for the meeting.

The agenda was taken for discussion item by item.

#### **Item No. 1: To discuss the SSR/AQAR metrics in detail**

Dr. S.B. Yadav, Chairperson-Criterion I initiated the discussion on metrics of curricular aspects. Each metric is discussed thoroughly and suggestions were invited from the members. The data of value added courses offered in previous cycle and current cycle was compared and necessary suggestions were given by Dr. S.T. Gadade. The focus area and strategy to attempt the focus area was discussed.

#### **Following focus areas were identified:**

1. Curriculum design and development should be relevant to local, regional and national needs. The syllabus should reflect in to course outcomes and programme outcomes.

2. To change the content to the extent of 20 % or more and integrate the cross cutting issues like professional ethics, human values etc.
3. Mapping of courses to find out the focus on employability and entrepreneurship skills
4. Commencement of new courses, programs and value added courses.
5. Feedback on syllabus from stakeholders is to be used for curriculum designing.

**Resolution:**

Following resolutions are made to accomplish the focus areas identified.

1. Training to the teaching staff for designing the syllabus as well as to formulate programme outcomes, course outcomes and its mapping.
2. Cross cutting issues are to be demarcated for suitable programmes for inclusion.
3. Strengthening of feedback mechanism and use of feedback in designing the syllabus
4. Commencement of new programmes like M.Sc., M.Com., Ph.D., new value added courses on like gender, physical fitness, yoga, disaster management etc.

**Item No. 2: Status of AQAR Report 2020-21**

Dr. B.D. Aghav, IQAC Coordinator asked the status of AQAR Report 2020-21 related to criterion I. The feedback was given by Dr. S.B. Yadav and first draft will be submitted to IQAC before 31<sup>st</sup> August 2021.

**Resolution:** It was decided to collect all the supporting documents required for uploading on NAAC portal during AQAR submission. The standard operating procedures (SOPs) is to be refereed for supporting documents.

**Item No. 3: Any other subject with the permission of the chair.**

Dr. S.T. Gadade guided about the metrics related to curricular aspects and suggested to have follow-up meetings for this.

The meeting was ended with vote of thanks by Mrs. G.U. Patil.



## **Criteria II- Teaching-Learning and Evaluation:**

**Date: 27/08/2021**

**Time: 4:00 pm**

The following members were present:

1. Dr. S.T. Gadade : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel
2. Dr. V.D. Barhate : Principal and Chairman, IQAC
3. Dr. S.K. Patil : Vice-Principal
4. Dr. B.D. Aghav : Coordinator, IQAC
5. Mr. N.C. Vadnere : Chairperson, Criterion II
6. Dr. N.E. Koli : In-charge Principal, Ramsheth Thakur College
7. Dr. S.N. Vajekar : RUSA Coordinator
8. Dr. M.A. Mhatre : Member, Criterion II
9. Dr. S.M. Bhoir : Member, Criterion II
10. Mr. V.S. Kamble : Member, Criterion II

Following members of Criterion II could not attend the meeting and leave of absence was granted to them:

1. Mr. G.S Sathe
2. Dr. A.N. Kulkarni
3. Mr. S.R. Birkalwar

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator and welcomed all the members for being present for the meeting.

The agenda was taken for discussion item by item.

### **Item No. 1: To discuss the SSR/AQAR metrics in detail**

Mr. N.C. Vadnere, Chairperson-Criterion II presented the metrics of Teaching-Learning and Evaluation. Each metric is discussed in detail. Students Grievances about evaluation were discussed. Dr. S.M. Bhoir madam has assigned the work to maintain the records of grievances about evaluation. The focus area and strategy to attempt the focus area was discussed.

**Following focus areas were identified:**

1. Student centric methods for enhancing learning experience.
2. Mentoring for academic and other related issues
3. Adherence of Academic Calendar and teaching plan.
4. Outcome Based Education.

**Resolution:** It was decided to take the following measures-

1. Organize workshop to train the teachers for writing course outcomes, programme outcomes and programme specific outcomes.
2. Use of student centric methods for enhancing learning experience and its proper documentation.
3. Effective implementation of Mentor-Mentee Scheme
4. Special programmes for slow and advance learners
5. Preparation and adherence of academic calendar at department level

**Item No. 2: Status of AQAR Report 2020-21**

The feedback on status of AQAR 2020-21 report was taken. The data from office is pending and need to be verified. Dr. M.A. Mhatre told that office data and data from examination is having difference hence it will require one more week to complete the report.

It was suggested to submit the AQAR report of criterion II to IQAC as early as possible.

**Item No. 3: Any other subject with the permission of the chair.**

Dr. S.T. Gadade emphasized on monitoring of attendance to ensure effective teaching learning process.

The meeting was ended with vote of thanks by Dr. S.M. Bhoir.



### **Criteria III- Research, Innovations and Extension**

**Date: 28/08/2021**

**Time: 4:00 pm**

The following members were present:

1. Dr. S.T. Gadade : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel
2. Dr. V.D. Barhate : Principal and Chairman, IQAC
3. Dr. S.K. Patil : Vice-Principal
4. Dr. B.D. Aghav : Coordinator, IQAC
5. Dr. J.S. Thakur : Chairperson, Criterion III
6. Dr. B.S. Patil : Member, Criterion III
7. Mrs. S.S. Mandalkar : Member, Criterion III
8. Mrs. N.P. Tidar : Member, Criterion III
9. Dr. S.S. Kokitkar : Member, Criterion III
10. Dr. V.D. Patil : Member, Criterion III
11. Mr. Navnit H. Bhoir : Member, Criterion III
12. Dr. S.N. Vajekar : RUSA Coordinator

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator and welcomed all the members for being present for the meeting.

Dr. B.D. Aghav informed the purpose of the meeting and expected the discussion on the given agenda.

The agenda was taken for discussion item by item.

#### **Item No. 1: To discuss the SSR/AQAR metrics in detail**

Dr. J.S. Thakur, Chairperson-Criterion III presented the criteria metric wise with the present status related to each metrics and identified the areas where the need of improvement is required.

#### **Following focus areas were identified:**

1. Seed money to teachers for research from the institution
2. Research projects by the teacher
3. Ecosystem for innovation and incubation

4. Code of ethics in research and inclusion of research ethics in research methodology
5. Research papers in UGC CARE list journals
6. Revenue generation through consultancy
7. Awards for extension activities
8. MoU's for research, faculty exchange and student exchange

**Resolution:**

Following resolutions are made to accomplish the focus areas identified.

1. Provision and disbursement of research seed money to teachers
2. RUSA projects and encourage the teacher to undertake research project from other funding agencies
3. Initiation on Innovation, Incubation and Entrepreneurship Cell.
4. Motivate the teachers to publish the research paper in UGC listed journal

**Item No. 2: Status of AQAR Report 2020-21**

The AQAR report of 2020-21 regarding Criterion III is completed and collection of evidences is in process.

**Item No. 3: Any other subject with the permission of the chair.**

As there were no issues to discuss, the meeting was ended with vote of thanks by Dr. S.S. Kokitkar.



#### **Criteria IV- Infrastructure and Learning Resources:**

**Date: 30/08/2021**

**Time: 3:00 pm**

The following members were present:

1. Dr. S.T. Gadade : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel
2. Dr. V.D. Barhate : Principal and Chairman, IQAC
3. Dr. S.K. Patil : Vice-Principal
4. Dr. B.D. Aghav : Coordinator, IQAC
5. Mr. R.A. Navghare : Chairperson, Criterion IV
6. Mr. M.M. Kamble : Member, Criterion IV
7. Mr. S.S. Ghadge : Member, Criterion IV
8. Mr. A.N. Vemula : Member, Criterion IV
9. Mrs. A.N. Gandharkar : Member, Criterion IV
10. Ms. P.P. Shenoy : Member, Criterion IV

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator and welcomed all the members for being present for the meeting. He has narrated the purpose of the meeting. The agenda was taken for discussion item by item.

#### **Item No. 1: To discuss the SSR/AQAR metrics in detail**

Mr. R.A. Navghare, Chairperson-Criterion IV initiated the discussion on metrics of Infrastructure and learning resources. Each metric is discussed thoroughly and suggestions were invited from the members. The information about the number of classrooms and classrooms with LCD was given in the meeting. Total 23 classrooms are with working LCD and about 14 LCD is not working due to maintenance. Dr. S.T. Gadade asked Principal Dr. V.D. Barhate for getting it repaired. The discussion is held on installation of access control system, updated library software. It was suggested for subscription of databases, e-journals, journals, books purchase. The overview of library fee and expenditure on library was taken. The creation of e-content development facility and lecture capturing system was discussed.

**Following focus areas were identified:**

1. Construction of auditorium and yoga center
2. Lecture capturing system and LMS
3. Library automation with new software
4. Access to e-journals and databases
5. Library Footfall
6. Expenditure on maintenance of infrastructure

**Resolution:** It was decided to develop e-content development facility in Library. It was also decided to subscribe database in commerce, e-journals and books purchase.

**Item No. 2: Status of AQAR Report 2020-21**

The report for AQAR 2020-21 is ready except the audited statement from office. It was told to Mr. Navghare to take the follow up form office about audit report.

**Item No. 3: Any other subject with the permission of the chair.**

Dr. S.T. Gadade guided about the metrics related to infrastructure and learning resources. He has assured the permissions from the management for infrastructure augmentation. He has advised to utilize the budget allotted to library for purchase of learning resources.



### **Criteria V- Student Support and Progression:**

**Date: 30/08/2021**

**Time: 4:30 pm**

The following members were present:

1. Dr. S.T. Gadade : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel
2. Dr. V.D. Barhate : Principal and Chairman, IQAC
3. Dr. S.K. Patil : Vice-Principal
4. Dr. B.D. Aghav : Coordinator, IQAC
5. Dr. E. Mathews : Chairperson, Criterion V
6. Dr. R.V. Yeole : Member, Criterion V
7. Dr. (Mrs.) R.D. Mhatre : Member, Criterion V
8. Dr. U.T. Bhandare : Member, Criterion V
9. Mrs. A.S. Pardeshi : Member, Criterion V
10. Mrs. L.R. Chavan : Member, Criterion V
11. Ms. Menka Nalawade : Member, Criterion V
12. Dr. S.N. Vajekar : RUSA Coordinator
13. Dr. N.E. Koli : In-charge Principal, Ramsheth Thakur College

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator and welcomed all the members for being present for the meeting. The purpose of the meeting was narrated. The agenda was taken for discussion item by item.

#### **Item No. 1: To discuss the SSR/AQAR metrics in detail**

Dr. Elizabeth Mathews was requested to present the criterion V question wise. She was asked to give the status of fulfillment of required activities. She has initiated the discussion and after discussion she has been asked to prepare the plan for remaining period of this cycle.

#### **Following focus areas were identified during the discussion:**

1. Students benefitted by scholarships and free ships by the Institution
2. Capacity Development and Skill enhancement activities
3. Guidance for competitive examination and career counselling
4. Students Grievances Redressal
5. Placement Cell and its activities

6. Students qualifying in state/national/international examinations
7. Awards/medals for outstanding performance in Sports/Cultural
8. Alumni Activity

**Resolution:** It was decided to prepare plan for fulfilling the above areas. It was decided to appoint placement officer to strengthen the placement activities.

**Item No. 2: Status of AQAR Report 2020-21**

AQAR report 2020-21 feedback was taken and it is in preparation stage.

**Resolution:** It was decided to complete the report and submit it to IQAC before 5<sup>th</sup> September 2021.

**Item No. 3: Any other subject with the permission of the chair.**

The meeting was ended with vote of thanks by Dr. U.T. Bhandare



## **Criteria VI- Governance, Leadership and Management**

**Date: 31/08/2021**

**Time: 3:00 pm**

The following members were present:

1. Dr. S.T. Gadade : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel
2. Dr. V.D. Barhate : Principal and Chairman, IQAC
3. Dr. S.K. Patil : Vice-Principal
4. Dr. B.D. Aghav : Coordinator, IQAC
5. Ms. D.S. Barve : Chairperson, Criterion VI
6. Mr. K.N. Dhawale : Member, Criterion VI
7. Dr. G.S. Tanvar : Member, Criterion VI
8. Mrs. S.S. Paringe : Member, Criterion VI
9. Mrs. S.M. Huddar : Member, Criterion VI
10. Dr. U.T. Bhandare : In-charge, Faculty of Arts
11. Dr. S.N. Vajekar : RUSA Coordinator
12. Dr. N.E. Koli : In-charge Principal, Ramsheth Thakur College

Mr. J.M. Pawara could not attend the meeting and leave of absence is granted to him.

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator and welcomed all the members for being present for the meeting.

Dr. B.D. Aghav informed the purpose of the meeting and expected the discussion on the given agenda.

Dr. S.D. Gadade informed that the University of Mumbai accreditation result was declared and got A++ grade. The team of University of Mumbai was congratulated for getting the highest grade in NAAC accreditation.

The agenda was taken for discussion item by item.

### **Item No. 1: To discuss the SSR/AQAR metrics in detail**

Ms. D.S. Barve, Chairperson- Criterion VI presented the criteria metric wise. The discussion was held and suggestions were given. Dr. S.T. Gadade updated about the provision of gratuity to self-financing staff at sanstha level. Group medical insurance of

staff was discussed and asked to take feedback from office. Out of the discussion following focus areas were identified.

**Following focus areas were identified:**

1. Implementation of e-governance in the area administration, admission, account and examination
2. Preparation of perspective plan
3. CAS and welfare schemes for staff
4. Organization of training programmes
5. Strengthening of IQAC collaborative activities

**Resolution:** It was decided to prepare the perspective plan in tune with National Education Policy 2020. It was discussed and decided to go for ERP software for e-governance.

**Item No. 2: Status of AQAR Report 2020-21**

The AQAR report of 2020-21 is completed and submitted to IQAC.

**Item No. 3: Any other subject with the permission of the chair.**

As there were no issues to discuss, the meeting was ended with vote of thanks by Dr. G.S. Tanvar.



### **Criteria VII- Institutional Values and Best Practices:**

**Date: 31/08/2021**

**Time: 4:00 pm**

The following members were present:

1. Dr. S.T. Gadade : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel
2. Dr. V.D. Barhate : Principal and Chairman, IQAC
3. Dr. B.D. Aghav : Coordinator, IQAC
4. Dr. N.E. Koli : In-charge Principal, Ramsheth Thakur College
5. Mr. S.N. Parkale : Chairperson, Criterion VII
6. Mr. S.S. Kamble : Member, Criterion VII
7. Ms. N.S. Phopale : Member, Criterion VII
8. Mrs. G.C. Deshpande : Member, Criterion VII
9. Mrs. Nilima Gharat : Member, Criterion VII
10. Ms. Rupali Agalave : Member, Criterion VII
11. Dr. S.N. Vajekar : RUSA Coordinator

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator and welcomed all the members for being present for the meeting.

The agenda was taken for discussion item by item.

#### **Item No. 1: To discuss the SSR/AQAR metrics in detail**

Mr. S.N. Parkale presented the criteria and discussion is held on each metric. It was suggested to have MoU with Panvel City Municipal Council for waste management. The discussion was held on code of conduct for students and staffs and decided to organize awareness programmes for the same.

#### **Following focus areas were identified:**

1. Sensor based energy conservation
2. Biomedical waste management
3. Rain water harvesting

**Item No. 2: Status of AQAR Report 2020-21**

Feedback on status of AQAR report was taken and asked to submit the report to IQAC before 5<sup>th</sup> September 2021.

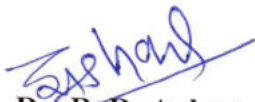
**Resolution:** It was decided to collect all the supporting documents required for uploading on NAAC portal during AQAR submission. The standard operating procedures (SOPs) is to be refereed for supporting documents.

**Item No. 3: Any other subject with the permission of the chair.**

Dr. S.T. Gadade guided about the metrics related to best practices and institutional distinctiveness. He has suggested to evolve new best practices. The discussion was held on quality audits. It was decided to undertake energy audit, environment audit and gender audit in this academic year.

The meeting was ended with vote of thanks by Mr. S.S. Kamble.

Prepared by

  
**Dr. B. D. Aghav**

Coordinator, IQAC

Approved by

  
**Prof. (Dr.) S.K. Patil**

Principal (I/C)

Changu Kana Thakur  
Arts, Commerce & Science College,  
New Panvel (Autonomous)







J. B. S. P. Sanstha's

# Changu Kana Thakur

Arts, Commerce & Science College, New Panvel  
(Autonomous)

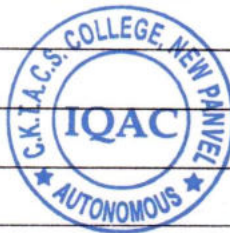
Title of the meeting : IQAC Meeting  
Curricular Aspects

Date: 26/08/2021

Time : 4.00 pm

## Members Present

Sr. No.	Name	Signature
1	Dr. S.T. Gadade (Secretary	
2	J.B.S.P. Sanstha)	
3	Dr. V.D. Barhate (Principal)	
4	Dr. S.K. Patil	
5	Dr. B.V. Jadhav	
6	Dr. B.D. Aghav	
7	Dr. S.B. Yaddav	
8	Mrs. P.M. Jadhav	
9	Mrs. G.U. Patil	
10	Dr. Muniv Xojana S.	
11		
12		
13		
14	<b>IQAC Coordinator</b>	<b>Principal</b>
15	<b>CHANGU KANA THAKUR</b>	<b>CHANGU KANA THAKUR</b>
16	<b>ARTS, COMMERCE &amp; SCIENCE COLLEGE</b>	<b>ARTS, COMMERCE &amp; SCIENCE COLLEGE</b>
17	<b>NEW PANVEL (AUTONOMOUS)</b>	<b>NEW PANVEL (AUTONOMOUS)</b>
18		
19		
20		
21		
22		
23		
24		
25		





J. B. S. P. Sanstha's

# Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

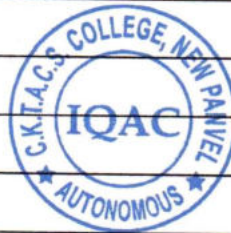
Title of the meeting : IQAC MEETING. CRITERION-II

Date. 27/08/2024

Time : 4.00 P.m.

## Members Present

Sr. No.	Name	Signature
1	Dr. S. T. Gadade.	
2	Prof. (Dr.) V. D. Barhate.	
3	Dr. S. K. Patil.	
4	Prin. Dr. N. E. Koli	
5	Dr. B. D. Aghav.	
6	Dr. S. N. Vajekar	
7	Mr. N. C. Vadnere	
8	Dr. M. A. Mhatre	
9	Dr. S. M. Bhoir	
10	Kamble V. S.	
11		
12		
13		
14	<b>IQAC Coordinator</b>	<b>Principal</b>
15	CHANGU KANA THAKUR	CHANGU KANA THAKUR
16	ARTS, COMMERCE & SCIENCE COLLEGE	ARTS, COMMERCE & SCIENCE COLLEGE
17	NEW PANVEL (AUTONOMOUS)	NEW PANVEL (AUTONOMOUS)
18		
19		
20		
21		
22		
23		
24		
25		







J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

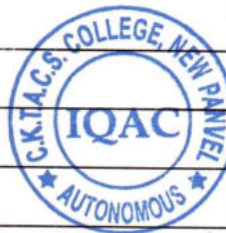
Title of the meeting : IQAC Meeting - Criterion - III

Date. 28/08/2021

Time : 4:00 pm

### Members Present

Sr. No.	Name	Signature
1	Dr. Shalish Vajekar	
2	Dr. V.D. Baxhate	
3	Dr. B.D. Ashu	
4	Dr. S.K. Patil	
5	Mrs. Shrawani S. Mandalkar	
6	Ms Nilima Tidar	
7	Dr Seema Kokitkar	
8	Dr. J.S. Thakur	
9	Dr. B.S. Pathy	
10	Mr. Navnid H. Bhoir	
11	Dr. V. D. Patil	
12	Dr. S.T. Gadade	
13		
14		
15		
16	<b>IQAC Coordinator</b>	<b>Principal</b>
17	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
18		
19		
20		
21		
22		
23		
24		
25		





J. B. S. P. Sanstha's

# Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

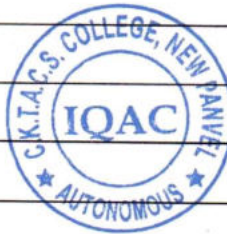
Title of the meeting : IQAC MEETING.-CRITERION IV

Date. 30/08/2021

Time : 3.00 p.m.

## Members Present

Sr. No.	Name	Signature
1	Dr. S. T. Gadade.	
2	Prof. (Dr) V. D. Barhate	
3	Dr. S. K. Patil	
4	Dr. B. D. Aghav	
5	Asso. Prof. Kambale M. M.	
6	Mr. S. S. Ghodage	
7	Mr. Anvesh N. Vemula	
8	Mrs. Anshu N. Gondharkar	
9	Ms. Priya P. Shenoy	
10	Mr. Dhanraj A. Naughare	
11		
12		
13		
14		
15	<b>IQAC Coordinator</b>	<b>Principal</b>
16	CHANGU KANA THAKUR	CHANGU KANA THAKUR
17	ARTS, COMMERCE & SCIENCE COLLEGE	ARTS, COMMERCE & SCIENCE COLLEGE
18	NEW PANVEL (AUTONOMOUS)	NEW PANVEL (AUTONOMOUS)
19		
20		
21		
22		
23		
24		
25		







J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel  
(Autonomous)

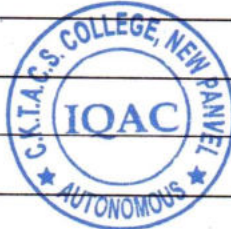
Title of the meeting : IQAC MEETING - CRITERION I

Date. 30/08/2024

Time : 4.00 p.m.

### Members Present

Sr. No.	Name	Singnature
1	Dr. S. T. Gadade.	
2	Prof (Dr). V. D. Barhate.	
3	Dr. S. K. Patil	
4	Dr. B. D. Aghav	
5	Dr. A. V. Yeshu	
6	Dr. (Mrs) R. D. Mhatre	
7	Dr. E. Mathews	
8	Dr. U. T. Bhandare	
9	Dr. Shailesh Vejekar	
10	Mrs. A. S. Pooreshi	
11	Latha R. Chavara	
12	Menka Nalawade.	
13	Dr. N. E. Koli	
14		
15		
16		
17	<b>IQAC Coordinator</b> CHANGU KANA THAKUR	<b>Principal</b>
18	ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
19		
20		
21		
22		
23		
24		
25		





J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

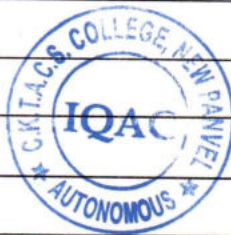
Title of the meeting : IQAC MEETING - CRITERION VI

Date: 31/08/2024

Time : 3:00 p.m

### Members Present

Sr. No.	Name	Signature
1	Dr. S. T. Gadade	
2	prof. (Dr.) V. D. Baskate	
3	prin. (Dr.) N. E. Koli	
4	Dr. J. K. Patil	
5	Dr. S. N. Vajekar	
6	Dr. B. D. Aghav	
7	Mr. K. N. Dhawale	
8	Dr. Geetika Tanwar	
9	D. S. Barne	
10	Dr. Shailash Vajekar	
11	Mrs. S. R. Paringe	
12	Mrs. S. M. Huddar	
13	Dr. U. T. Bhendare	
14		
15		
16		Principal
17	IQAC Coordinator CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
18		
19		
20		
21		
22		
23		
24		
25		







J. B. S. P. Sanstha's

# Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

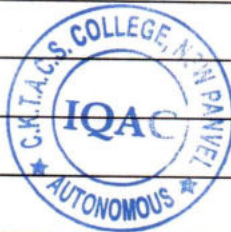
Title of the meeting : IQAC MEETING - CRITERION VII

Date : 31/08/2024

Time : 4.00 p.m.

## Members Present

Sr. No.	Name	Singnature
1	Dr. S. T. Gadade	
2	Prof (Dr.) V. D. Boshate	
3	prin (Dr.) N. E. Koli	
4	Dr. S. K. Patil	
5	Dr. S. N. Vajekar	
6	Dr. B. D. Aggarwal	
7	S. N. Parkale	
8	S. S. Kamble	
9	N. S. Pophale	
10	Mrs. G. C. Deshpande	
11	Mrs. Nilima R. Gharat	
12	Rupali Agalave	
13		
14		
15		
16	IQAC Coordinator	Principal
17	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
18		
19		
20		
21		
22		
23		
24		
25		





॥ विद्या विनयेन शोभते ॥

*Janardan Bhagat Shikshan Prasarak Sanstha's*

**Changu Kana Thakur**

**Arts, Commerce and Science College, New Panvel (Autonomous)**

Plot No.-1, Sector-11, Khanda Colony, New Panvel (W), Dist.-Raigad.

Re-accredited 'A+' Grade by NAAC (Third Cycle - CGPA 3.61)

'College with Potential for Excellence' Status Awarded by University Grants Commission  
'Best College Award' by University of Mumbai

**NOTICE**

Date: 30/09/2021

All the following Heads/ Incharges of the respective departments are hereby informed that, the meeting is scheduled on Friday 01/10/2021 at 11.00 a.m. in Skill Development Resource Center (Room No. 04)

All should remain present for the same.

**Agenda of the Meeting**

1. Discussion and planning of different academic, administrative, curricular and extra curricular activities for the academic year 2021-22
2. Any other subject with the permission of the chair.



**Principal**

Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)



**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The Meeting of the Heads/In-charges of the respective departments was held at on **Friday, October 01, 2021** at 11:30 am in Commerce and Management Resource Centre (First Floor).

The meeting was chaired by Hon. Dr. S.T. Gadade, Secretary of J.B.S.P. Sanstha and Chairman, Autonomy Monitoring Committee of the College.

The following members were present:

- |                         |   |
|-------------------------|---|
| 1. Dr. S.T. Gadade      | : Chairman, Autonomy Monitoring Committee and Secretary, J.B.S.P. Sanstha, Panvel |
| 2. Dr. S.K. Patil       | : I/C Principal and Chairman, IQAC  |
| 3. Dr. B.D. Aghav       | : Coordinator, IQAC   |
| 4. Dr. B.S. Patil       | : In-charge, Faculty of Arts  |
| 5. Dr. S.B. Yadav       | : In-charge, Faculty of Commerce  |
| 6. Dr. J.S. Thakur      | : In-charge, Faculty of Science   |
| 7. Dr. U.T. Bhandare    | : Head, Department of Hindi   |
| 8. Dr. R.V. Yeole       | : Head, Department of English   |
| 9. Dr. R.D. Mhatre      | : Head, Department of History   |
| 10. Mr. M.M. Kamble     | : Head, Department of Marathi   |
| 11. Dr. S.M. Bhoir      | : Head, Department of Rural Development   |
| 12. Mr. A.V. Patil      | : Head, Department of Political Science   |
| 13. Dr. A.K. Dixit      | : Head, Department of Business Economics  |
| 14. Ms. Menka Nalawade  | : Head, Department of Management Studies  |
| 15. Mrs. S.S. Mandalkar | : Head, Department of Accounting and Finance                                      |
| 16. Mrs. M.M. Nair      | : Faculty, Foundation Course  |

- |                           |  |
|---------------------------|--|
| 17. Mr. N.C. Vadnere      | : Head, Department of Microbiology           |
| 18. Dr. M.A. Mhatre       | : Head, Department of Zoology                |
| 19. Dr. S.S. Kokitkar     | : Head, Department of Biotechnology          |
| 20. Mrs. P.M. Jadhav      | : Head, Department of Computer Science       |
| 21. Mrs. I. S. Thakare    | : Head, Department of Information Technology |
| 22. Dr. S.I. Unhale       | : Head, Department of Mathematics            |
| 23. Ms. D.S. Barve        | : Head, Department of Botany                 |
| 24. Mrs. G.U. Patil       | : Head, Department of Physics                |
| 25. Dr. S.N. Vajekar      | : RUSA Coordinator                           |
| 26. Mr. S.N. Parkale      | : National Service Scheme                    |
| 27. Mrs. N.P. Tidar       | : N.C.C.                                     |
| 28. Mr. V.B. Naik         | : Physical Education                         |
| 29. Mrs. Anooja Hanumante | : Interior Designing                         |

The following staff could not attend the meeting due to medical reason and leave of absence was granted to them:

1. Dr. Elizabeth Mathews
2. Mrs. Vandana Deshmukh
3. Dr. D.S. Narkhede

#### **Agenda of the Meeting:**

1. Discussion and planning of different academic, administrative, curricular and extra-curricular activities for the academic year 2021-2022.
2. Any other subject with the permission of Chair.

The meeting was opened by Dr. S.K. Patil, Principal (I/C) and welcomed Dr. S.T. Gadade, Secretary, J.B.S.P. Sanstha, Panvel all the members for being present the meeting.

The agenda was taken for discussion item by item.



**Item No. 1: Discussion and planning of different academic, administrative, curricular and extra-curricular activities for the academic year 2021-2022.**

Dr. B.D. Aghav, IQAC Coordinator initiated the discussion on planning of different activities to be conducted by the departments and committees /associations. The IQAC planning was presented and the feedback from each department is sought regarding the activities conducted and activities planned for the remaining period of the academic year 2021-22.

The following departments having with UG/PG and or Research Programmes have given the feedback on their activities:

Department of English, Hindi, History, Economics, Rural Development, Marathi, Political Science, Commerce, Accounting and Finance, Business Economics, Chemistry, Microbiology, Biotechnology, Computer Science, Information Technology, Zoology, Botany, Physics, Mathematics and Interior Designing.

After taking the feedback from Heads of the Department, it was observed that, in general, the activities are not as per the schedule given by IQAC. It was suggested and decided to follow the departmental calendar of the activities.


**Item No. 2: Any other subject with the permission of the Chair**

1. After taking the feedback and discussion, Dr. S.T. Gadade has given his remark. He has taken the feedback on number of admissions and mentioned the concerned over the less number of admissions in Science and Arts Faculty. On discussion it was pointed out that there is a hope for more admissions as the schedule of admissions of medical and engineering is delayed. It was decided that the attendance of faculty in offline mode is compulsory.
2. The discussions were held on departmental outcome and decided to strengthen the research, feedback mechanism, mentor-mentee scheme.
3. The learning resources including study material, expenditure on library and subscription was suggested by Dr. S.T. Gadade.
4. He has also asked to undertake the academic audit in this academic year.

**Resolution:**

It was decided to take monthly meetings of the departments to take the feedback.

The meeting was ended with vote of thanks by Dr. B.D. Aghav.

  
Prepared by

**Dr. B. D. Aghav**  
Coordinator, IQAC

  
Approved by

**Dr. S.K. Patil**  
Principal (I/C)  
Changu Kana Thakur  
Arts, Commerce & Science College,  
New Panvel (Autonomous)







J. B. S. P. Sanstha's

# Changu Kana Thakur

Arts, Commerce & Science College, New Panvel  
(Autonomous)

Title of the meeting : Head of Departments

Date. 01/10/2021

Time : 11:30

## Members Present

Sr. No.	Name	Signature
1	Dr. S.T. Gadade	
2	Dr. S.K. Patil	
3	Dr. B.D. Aghav	
4	Dr. J.S. Thakur	
5	Dr. S.B. Yadav	
6	Dr. B.S. Patil	
7	Mr. Surykant N. Parkale	
8	Dr. U.T. Bhandare	
9	Ms. N.C. Vadnere	
10	Dr. A.R. Dixit	
11	Mr. T.S. Thakur	
12	P.M. Tadhar	
13	Kamble M. M.	
14	Naik V.B.	
15	Menka Nalawade	
16	Mrs. Shrawan S. Mandalkar	
17	Dr. Seema S. Kokitkar	
18	Dr. Shailesh Vajekar	
19	Mr. Akash Vagudev Patil	
20	Dr. R.V. Yeole	
21	Dr. Mrs. M.A. Mihale	
22	Mr. M. M. M. M.	
23	Dr. Bhoir S.M.	
24	Ms. Nilima P. Tidar	
25	Ms. Anooja H.	





J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel  
(Autonomous)

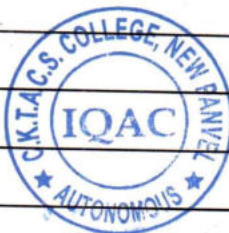
Title of the meeting : Head of the Departments

Date. 01/10/2021

Time : \_\_\_\_\_

### Members Present

Sr. No.	Name	Singnature
1	D. S. I. Unhake	
2	D. S. Barne	
3	G. V. Patil	
4	Dr. R. D. Mhatre	
5		
6		
7	IOAC Coordinator	Principal
8	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		







॥ विद्या विनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's

# Changu Kana Thakur

**Arts, Commerce and Science College, New Panvel  
(Autonomous)**

*Re-accredited 'A+' Grade by NAAC (Third Cycle - 3.61 CGPA)  
'College with Potential for Excellence' Status Awarded by University Grants Commission  
'Best College Award' by University of Mumbai*

## **Internal Quality Assurance Cell (IQAC)**

October 20, 2021

### **Notice**

All the members of IQAC Committee are hereby informed that, the meeting is scheduled on **Wednesday, 27<sup>th</sup> October 2021 at 03.30 p.m.** in Skill Development Resource Center (Room No 04).

All are requested to remain present for the same.

#### **Agenda of the meeting:**

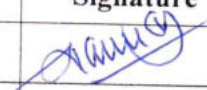

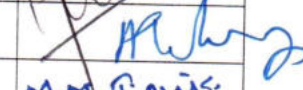
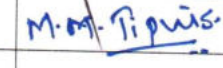
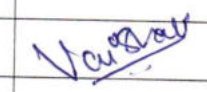
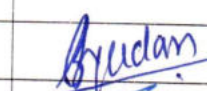



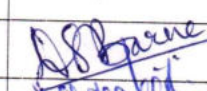
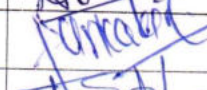
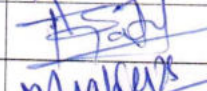
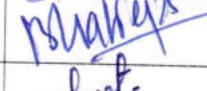
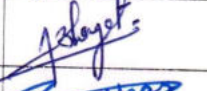
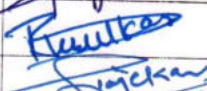


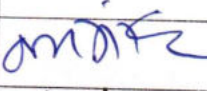
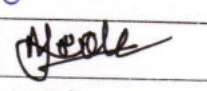
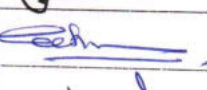
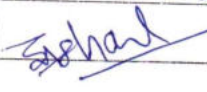
1. Introduction and welcome of all members of newly constituted IQAC.
2. Confirmation of the minutes of the meeting held on 01/10/2019.
3. Discussion on SWOT Analysis and recommendations made by NAAC Peer Team in Third Cycle of accreditation.
4. Discussion on new NAAC guidelines for Assessment and Accreditation for fourth cycle.
5. IQAC activity report of 2019-20 and 2020-21.
6. Submission of progress report on important key indicators and variables.
7. Planning of the IQAC for academic, co-curricular, extra-curricular and extension activities
8. Any other subject with the permission of the Chair

**Dr. B.D. Aghav**  
IQAC Coordinator  
Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)

**Dr. S.K. Patil**  
Principal (I/C)  
Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)



**Notice for IQAC Meeting on 27/10/2021 at 3.30 p.m.**

SN	Name of Faculty	Designation	Signature
01	Dr. S. K. Patil	Principal (I/C) and Chairperson	
02	Mr. Paresh R. Thakur	Member, Representative of Management	
03	Dr. S. T. Gadade	Member, Representative of Management & Educational field	
04	Dr. A. P. Mahajan	Member, Educational field	
05	Mrs. Minal M. Tipnis	Member, Representative of Society	
06	Dr. Manoj Ghadge	Member, Representative of Industry	
07	Mrs. Vaishali M. Joshi	Member, Representative of Parents	
08	Dr. B. P. Langi	Member, Representative of Alumni	
09	Dr. S. B. Yadav	Member, Representative of Faculty	
10	Mr. N. C. Vadnere	Member, Representative of Faculty	
11	Dr. (Mrs.) J. S. Thakur	Member, Representative of Faculty	
12	Mr. R. A. Navghare	Member, Representative of Faculty	
13	Dr. (Mrs.) E. Mathews	Member, Representative of Faculty	
14	Ms. D. S. Barve	Member, Representative of Faculty	
15	Mr. S.N. Parkale	Member, Representative of Faculty	
16	Dr. B.S. Patil	Member, Representative of Faculty	
17	Mrs. P. S. Mhatre	Member, Representative of Administrative Office	
18	Mr. A. A. Bhagat	Member, Representative of Technical Staff	
19	Ms. Trupti B. Nerulkar	Member, Representative of Students	
20	Dr. S. N. Vajekar	Invitee, RUSA Coordinator	
21	Dr. S. I. Unhale	Invitee, Controller of Examination	
22	Dr. U. T. Bhandare	Invitee, Faculty	
23	Dr. (Mrs.) M. A. Mhatre	Invitee, In-charge, Students Council	
24	Dr. A. K. Dixit	Invitee, Feedback Monitoring Committee	
25	Dr. R. V. Yeole	Invitee, Faculty	
26	Mr. G. K. Surve	Invitee, Administrative Staff	
27	Dr. B. D. Aghav	Coordinator	





**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The Meeting of the members of Internal Quality Assurance Cell (IQAC) was held at 3:30 pm on **Wednesday, October 27, 2021** at Skill Development Resource Centre (Room No.04) of the college.

The meeting of the Internal Quality Assurance Cell (IQAC) started at 3:30 pm. The meeting was chaired by Dr. S.K. Patil Principal (I/C) and Chairperson, IQAC of the college.

The following members were present:

- |                           |   |
|---------------------------|---|
| 1. Dr. S.K. Patil         | : Principal (I/C) and Chairman, IQAC                                    |
| 2. Dr. S.T. Gadade        | : Secretary, J.B.S.P. Sanstha, Panvel<br>(Representative of Management) |
| 3. Dr. A.P. Mahajan       | : Member, Educational field   |
| 4. Mrs. Minal M. Tipnis   | : Member, Representative of Society                                     |
| 5. Mrs. Vaishali M. Joshi | : Member, Representative of Parents                                     |
| 6. Ms. Trupti B. Nerulkar | : Member, Representative of Students                                    |
| 7. Dr. S.B. Yadav         | : Member, Representative of Faculty                                     |
| 8. Mr. N.C. Vadnere       | : Member, Representative of Faculty                                     |
| 9. Dr. (Mrs.) J.S. Thakur | : Member, Representative of Faculty                                     |
| 10. Mr. R.A. Navghare     | : Member, Representative of Faculty                                     |
| 11. Ms. D.S. Barve        | : Member, Representative of Faculty                                     |
| 12. Mr. S.N. Parkale      | : Member, Representative of Faculty                                     |
| 13. Dr. B.S. Patil        | : Member, Representative of Faculty                                     |
| 14. Mrs. P.S. Mhatre      | : Member, Representative of Administrative Staff                        |
| 15. Mr. A.A. Bhagat       | : Member, Representative of Technical Staff                             |

16. Dr. B.D. Aghav : Coordinator, IQAC
17. Dr. S.I. Unhale : Invitee, Controller of Examination
18. Dr. S.N. Vajekar : Invitee, RUSA Coordinator
19. Dr. A.K. Dixit : Invitee, Feedback Monitoring Committee
20. Dr. R.V. Yeole : Invitee, Faculty
21. Mr. G.K. Surve : Invitee, Administrative Staff

The following members could not attend the meeting and leave of absence was granted to them:

1. Mr. Paresh R. Thakur : Member, Representative of Management
2. Dr. Manoj Ghadge : Member, Representative of Industry
3. Dr. B.P. Langi : Member, Representative of Alumni
4. Dr. Elizabeth Mathews : Member, Representative of Faculty
5. Dr. U.T. Bhandare : Invitee, Faculty
6. Dr. M.A. Mhatre : Invitee, Faculty

#### **Agenda of the Meeting:**

1. Introduction and welcome of all members of newly constituted IQAC.
2. Confirmation of the minutes of the meeting held on 01/10/2019.
3. Discussion on SWOC Analysis and recommendations made by NAAC Peer Team in Third Cycle of Accreditation.
4. Discussion on new NAAC guidelines for Assessment and Accreditation for fourth cycle.
5. IQAC Activity Report of 2019-20 and 2020-21.
6. Submission of progress report on important key indicators and variables.
7. Planning of the IQAC for academic, co-curricular, extra-curricular and extension activities
8. Any other subject with the permission of Chair.

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator.

The agenda was taken for discussion item by item.



**Item No. 1: Introduction and welcome of all members of newly constituted IQAC.**

The newly nominated external members Mrs. Minal M. Tipnis, Dr. A.P. Mahajan, Mrs. Vaishali M. Joshi and Ms. Trupti Nerulkar were welcomed and felicitated. All other members of IQAC were also felicitated by Dr. S.K. Patil, Principal (I/C) of the college. Dr. B.D. Aghav express the gratitude for accepting our nominations on IQAC of the college and expected co-operation and valuable guidance for quality enhancement and sustenance of the future activities of the college.

**Item No. 2: Confirmation of the minutes of the meeting held on 01/10/2019**

The minutes of the meeting held on 01/10/2019 was read by Dr. B.D. Aghav and its action taken report was presented.

**Resolution:** The minutes of the meeting and action taken report of the meeting held on 01/10/2019 was accepted unanimously.

**Item No. 3: Discussion on SWOC Analysis and recommendations made by NAAC Peer Team in Third Cycle of Accreditation**

The IQAC Coordinator Dr. B.D. Aghav has made a presentation on SWOC analysis and recommendations made by NAAC Peer Team in third cycle of accreditation. The discussion was held on the recommendations. The fund requirement for auditorium and boys' hostel and its feasibility was discussed. Dr. A.P. Mahajan suggested to strengthen consultancy services and linkages with society.

Establishment of Incubation Centre in the college was discussed and decided to prepare proposal or report for initiation of incubation and innovation Centre.

The discussion was held on the recruitment of placement officer and it was decided to appoint placement officer.

**Resolution:** It was decided to prepare a report on initiation of incubation and innovation Centre and put before management for approval. It was also decided to put the proposal for construction of auditorium.

**Item No. 4: Discussion on new NAAC guidelines for Assessment and Accreditation for fourth cycle.**

Dr. B.D. Aghav narrated the new NAAC guidelines for assessment and accreditation to the new members of Internal Quality Assurance Cell. The status of our college for accreditation in fourth cycle and the timelines were put before the committee.

**Resolution:** It was suggested to follow the timelines for re-accreditation process according to new NAAC guidelines.

**Item No. 5: IQAC Activity Report of 2019-20 and 2020-21.**

Due to COVID-19 pandemic the IQAC Committee could not take place, so the IQAC activity report of both the academic year 2019-20 and 2020-21 was presented by IQAC Coordinator. The timely submission of AQAR of 2019-20, Participation in NIRF ranking, Green Certification Audit, CAS of the faculty, organization Webinars were appreciated by the members of committee.

**Resolution:** The efforts taken by IQAC was appreciated by Dr. S.T. Gadade and expected the same spirit in future activities of IQAC.

**Item No. 6: Submission of progress report on important key indicators and variables.**

IQAC Coordinator has presented the action taken report on the important key indicators and variable. The progress report is as follows.

Sr. No.	Key indicators/ Variables	Progress
01	Classrooms with LCD, Wi-Fi/LAN, LMS	Partly done
02	e-content development and lecture capturing facility	Partly done
03	Policy and provision for Scholarships, Free ships etc. to the students by the institution	Policy approved but not implemented
04	Automation of Examination	Partly done
05	Seed money to teachers for research from institution	approved but not implemented
06	Incubation Centre	In consideration



07	Workshops and Seminars on Intellectual Property Rights (IPR)	As per the schedule
08	Participation in NIRF	Done
09	Provision and policy for incentives to teacher for recognitions /awards	Implemented
10	Faculty exchange, student exchange and collaboration for research	Initiated but need to strengthened
11	Yoga Centre- Creation	In consideration
12	Maintenance of physical facility and academic support facility	Improved
13	Facility/ Resources for Divyangjan	Done
14	College website	Improved
15	UPS Facility and Maintenance	Done
16	Organization of Workshops, Seminars and conferences by Departments	As per the plan
17	e-governance in student admission and Examination	Done
18	Policy for promotion of research	Prepared and approved
19	Linkages with institutions and industries for internship, on-job training, project work and sharing research facility	Need more linkages
20	Strengthening of placement cell, consultancy services and Health facilities	Placement officer, Technician for resource center and counselor are approved and posts are advertised
21	Quality Audits	Green audit is conducted. ISO, AAA, Gender, Energy and Environment Audit are scheduled in 2021-22.

**Item No. 7: Planning of the IQAC for academic, co-curricular, extra-curricular and extension activities**

The IQAC calendar of events for the academic year 2021-22 was presented and requested the members for their approval.

The planning of IQAC was discussed in the meeting and is as follows:

1. Timely submission of AQAR of academic year 2020-21
2. Participation in NIRF ranking 2022
3. Seed money for research
4. Organization of seminars, workshops and conferences by the departments, IQAC and Administrative Office
5. Quality Audits- 05  
Gender, Energy, Environment, Academic and Administrative and ISO
6. Promotion of research and research publications in UGC-Care listed journals
7. Creation of Yoga Centre
8. Creation of Incubation Centre
9. e-content development facility
10. Provision for Scholarship by the institution

**Resolution:** IQAC Calendar of activities and IQAC planning for academic year 2020-21 was appreciated and approved by the committee members.

**Item No. 8: Any other subject with the permission of the Chair**

After the discussion on items of the agenda, the suggestion were invited for smooth functioning and enhancement of quality in our institution. In response to this, Dr. A.P. Mahajan has suggested to take effort to excel in NIRF ranking of the college. Mrs. Minal Tipnis has suggested to organize medical checkup camp, specifically Hemoglobin checkup for girl students every year. The teaching quality of the college is appreciated by Mrs. Vrushali Joshi (Parent). Ms. Trupti Nerulkar, student representative mentioned the difficulties of the students with administrative office. The suggestion was noted and decided to improve the office services to the students. Mr. N.C. Vadnere mentioned about the efforts taken by IQAC to undertake the Career Advancement of the Staff.



Dr. S.T. Gadade has discussed the performance of college in previous cycle of NAAC and appealed the staff for strengthening the performance for this cycle. As there was no other item for the discussion, the meeting ended with vote of thanks by Dr. S.B. Yadav.

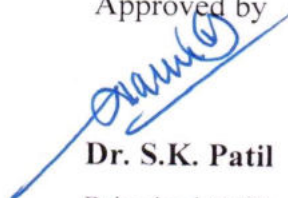
Prepared by



**Dr. B. D. Aghav**

Coordinator, IQAC

Approved by



**Dr. S.K. Patil**

Principal (I/C)

Changu Kana Thakur

Arts, Commerce & Science College,

New Panvel (Autonomous)





॥ विद्या विनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's

**Changu Kana Thakur**

**Arts, Commerce and Science College, New Panvel (Autonomous)**

Re-accredited 'A+' Grade by NAAC (Third Cycle - 3.61 CGPA)

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

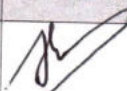
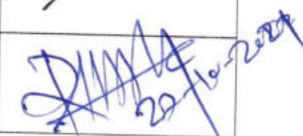

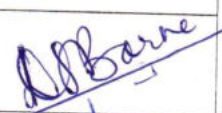
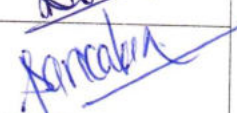

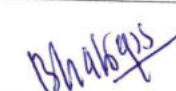
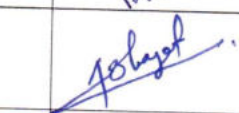
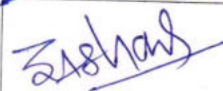

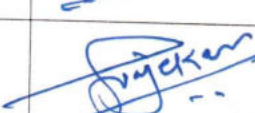


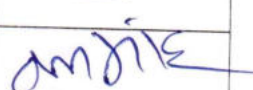
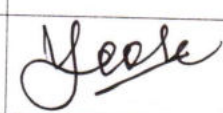

**Meeting of Internal Quality Assurance Cell (IQAC)**

Meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 called to order on Wednesday, 27<sup>th</sup> October, 2021 at 03:30 p.m. under the Chairmanship of Dr. S. K. Patil, Principal (I/C) of Changu Kana Thakur Arts, Commerce and Science College, New Panvel (Autonomous).

**Members Present:**

Sr. No.	Name of Faculty	Designation	Signature
01	Dr. S. K. Patil	Principal (I/C) and Chairperson	
02	Mr. Paresh R. Thakur	Member, Representative of Management	—
03	Dr. S. T. Gadade	Member, Representative of Management & Educational field	
04	Dr. A. P. Mahajan	Member, Educational field	
05	Mrs. Minal M. Tipnis	Member, Representative of Society	M.M. Tipnis.
06	Dr. Manoj Ghadge	Member, Representative of Industry	—
07	Mrs. Vaishali M. Joshi	Member, Representative of Parents	
08	Dr. B. P. Langi	Member, Representative of Alumni	—
09	Ms. Trupti B. Nerulkar	Member, Representative of Students	
10	Dr. S. B. Yadav	Member, Representative of Faculty	
11	Mr. N. C. Vadnere	Member, Representative of Faculty	



Sr. No.	Name of Faculty	Designation	Signature
12	Dr. (Mrs.) J. S. Thakur	Member, Representative of Faculty	
13	Mr. R. A. Navghare	Member, Representative of Faculty	
14	Dr. (Mrs.) E. Mathews	Member, Representative of Faculty	
15	Ms. D. S. Barve	Member, Representative of Faculty	
16	Mr. S.N. Parkale	Member, Representative of Faculty	
17	Dr. B.S. Patil	Member, Representative of Faculty	
18	Mrs. P. S. Mhatre	Member, Representative of Administrative Staff	
19	Mr. A. A. Bhagat	Member, Representative of Technical Staff	
20	Dr. B. D. Aghav	Coordinator	
21	Dr. S. I. Unhale	Invitee, Controller of Examination	
22	Dr. S. N. Vajekar	Invitee, RUSA Coordinator	
23	Dr. U. T. Bhandare	Invitee, Faculty	
24	Dr. (Mrs.) M. A. Mhatre	Invitee, In-charge, Student Council	
25	Dr. A. K. Dixit	Invitee, Feedback Monitoring Committee	
26	Dr. R. V. Yeole	Invitee, Faculty	
27	Mr. G. K. Surve	Invitee, Administrative Staff	

  
**IQAE Coordinator**  
 CHANGU KANA THAKUR  
 ARTS, COMMERCE & SCIENCE COLLEGE  
 NEW PANVEL (AUTONOMOUS)



  
**Principal**  
 CHANGU KANA THAKUR  
 ARTS, COMMERCE & SCIENCE COLLEGE  
 NEW PANVEL (AUTONOMOUS)

**CHANGU KANA THAKUR**

**Arts, Commerce & Science College, New Panvel (Autonomous)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Action Taken Report**

Action Taken Report on the Minutes of the Meeting of the IQAC Committee held on October 27, 2021 in the Skill Development Centre of the College.


Item	Resolution	Action Taken
1. Introduction and welcome of all members of newly constituted IQAC	-----	-----
2. Confirmation of the minutes of the meeting held on 01/10/2019	The minutes of the meeting and action taken report of the meeting held on 01/10/2019 was accepted unanimously	-----
3. Discussion on SWOC Analysis and recommendations made by NAAC Peer Team in Third Cycle of Accreditation	It was decided to prepare a report on initiation of incubation and innovation Centre and put before management for approval. It was also decided to put the proposal for construction of auditorium.	<ul style="list-style-type: none"><li>• Visited Incubation Centers of Mithibai College Dahanukar College, Mumbai to understand the working of Incubation Centre.</li><li>• Establishment of Incubation started</li><li>• The discussion was held with management for construction of auditorium</li></ul>



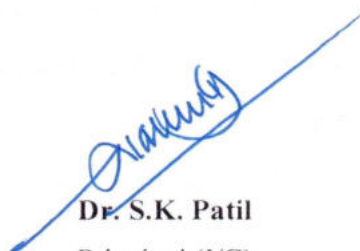


4. Discussion on new NAAC guidelines for Assessment and Accreditation for fourth cycle.	It was suggested to follow the timelines for re-accreditation process according to new NAAC guidelines	Working as per the timelines
5. IQAC Activity Report of 2019-20 and 2020-21.	The efforts taken by IQAC was appreciated by Dr. S.T. Gadade and expected the same spirit in future activities of IQAC.	Continued the activities with same spirit
6. Submission of progress report on important key indicators and variables.	Annexure	Annexure
7. Planning of the IQAC for academic, co-curricular, extra-curricular and extension activities	IQAC Calendar of activities and IQAC planning for academic year 2020-21 was appreciated and approved by the committee members.	<ul style="list-style-type: none"> <li>• Workshop on OBE conducted</li> <li>• IPR awareness programmes organized</li> <li>• AQAR 2020-21 submitted</li> <li>• Participated in NIRF 2022</li> <li>• ISO Audits conducted</li> <li>• Energy Audit and Environment Audit Completed</li> <li>• Institutional Seed Money for 18 projects by teachers were sanctioned</li> <li>• Scholarship by the institution awarded to the students</li> </ul>

8. Any other subject with the permission of Chair.	Suggestion given by the members were recorded and decided to take appropriate steps	-----
--	---	-------



**Dr. B. D. Aghav**  
Co-ordinator, IQAC



**Dr. S.K. Patil**  
Principal (I/C)  
Changu Kana Thakur  
Arts, Commerce & Science College,  
New Panvel (Autonomous)





## Annexure

### Progress report on important key indicators and variables.

Sr. No.	Key indicators/ Variables	Progress
01	Classrooms with LCD, Wi-Fi/LAN, LMS	<ul style="list-style-type: none"> <li>• 25 classrooms are with LCD, 14 classrooms need LCD</li> <li>• Campus is enabled with Wi-Fi with new lease line</li> <li>• Purchase of LMS is in consideration</li> </ul>
02	e-content development and lecture capturing facility	Purchase of lecture capturing system is in consideration
03	Policy and provision for Scholarships, Free ships etc. to the students by the institution	Policy approved and implemented
04	Automation of Examination	Implemented
05	Seed money to teachers for research from institution	approved and implemented
06	Incubation Centre	In consideration
07	Workshops and Seminars on Intellectual Property Rights (IPR)	As per the schedule
08	Participation in NIRF	Done
09	Provision and policy for incentives to teacher for recognitions /awards	Implemented
10	Faculty exchange, student exchange and collaboration for research	Initiated but need to strengthened
11	Yoga Centre- Creation	In consideration
12	Maintenance of physical facility and academic support facility	Improved
13	Facility/ Resources for Divyangjan	Done
14	College website	Improved

15	UPS Facility and Maintenance	Done
16	Organization of Workshops, Seminars and conferences by Departments	As per the plan
17	e-governance in student admission and Examination	Done
18	Policy for promotion of research	Prepared and approved
19	Linkages with institutions and industries for internship, on-job training, project work and sharing research facility	Need more linkages
20	Strengthening of placement cell, consultancy services and Health facilities	<ul style="list-style-type: none"> <li>• Technician for resource center and counselor are appointed and joined their duties.</li> <li>• Placement officer was appointed but not joined the duties.</li> </ul>
21	Quality Audits	<ul style="list-style-type: none"> <li>• Green surveillance audit is conducted.</li> <li>• ISO, Energy and Environment Audit completed</li> <li>• Academic and Administrative Audit and Gender Audit is scheduled in April 2022</li> </ul>





Janardan Bhagat Shikshan Prasarak Sanstha's  
**Changu Kana Thakur**  
**Arts, Commerce and Science College, New Panvel (Autonomous)**  
Re-accredited A<sup>+</sup> Grade by NAAC (Third Cycle-CGPA-3.61)  
'College with Potential for Excellence' Status Awarded by UGC  
'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

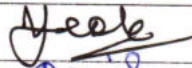









**Date: 09/02/2022**

**Notice**

The chairpersons of committees and associations are hereby informed that, the meeting is scheduled on **Friday, February 11, 2022** at 4.00 pm in Skill Development Centre (Room No. 4). All must remain present for the meeting.

**Agenda of the meeting:**

1. Review and feedback on the activities conducted
2. Planning for the activities to be conducted
3. Any other subject with the permission of Chair.

Name of the Committee	Name of the Chairperson	Signature
Cultural	Dr. R.V. Yeole	
Sports	Dr. V.B. Naik	
N.S.S	Mr. S.N. Parkale	
N.C.C.	Dr. U.T. Bhandare	
D.L.L.E	Dr. B.S. Patil	
Women Development Cell	Dr. R.D. Mhatre	
Placement Cell	Dr. B.V. Jadhav	
Competitive Examination Cell	Mr. J.M. Pawara	
Students' Council and Students' Welfare	Dr. M.A. Mhatre	
Avishkar	Dr. S.S. Kokitkar	



  
**Principal (I/C)**

Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)

**Note:**

1. You are inform to submit the details of the activities conducted till the date in the format enclosed at the time of meeting
2. If you are unable to attend the meeting due to unavoidable reason, please depute other faculty of your department with prior permission of the Principal (I/C).

**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The Meeting of the chairpersons of committees and associations was held at on **Friday, February 11, 2022** at Skill Development Centre, Room No. 04 of the college. The meeting was chaired by Hon. Dr. S.K. Patil, Principal (I/C) of the college.

The following members were present:

- |                              |   |
|------------------------------|---|
| 1. Dr. S.K. Patil            | : Principal (I/C) and Chairman, IQAC        |
| 2. Dr. B.D. Aghav            | : Coordinator, IQAC                         |
| 3. Dr. V.B. Naik             | : Director, Physical Education              |
| 4. Dr. R.V. Yeole            | : Chairperson, Cultural Association         |
| 5. Mr. G. A. Jagtap          | : Coordinator, Cultural Association         |
| 6. Dr. U.T. Bhandare         | : ANO, N.C.C.                               |
| 7. Dr. B.S. Patil            | : Chairperson, DLLE                         |
| 8. Dr. (Mrs.) R.D. Mhatre    | : Chairperson, Women Development Council    |
| 9. Mr. S.N. Parkale          | : Chief Programme Officer, N.S.S.           |
| 10. Dr. B.V. Jadhav          | : Chairperson, Placement Cell               |
| 11. Dr. (Mrs.) S.S. Kokitkar | : Chairperson, Avishkar Research Convention |
| 12. Dr. (Mrs.) M.A. Mhatre   | : Chairperson, Students' Council            |
| 13. Mr. J.M. Pawara          | : Chairperson, Competitive Examination Cell |
| 14. Mr. Sanjay M. Hiremath   | : Competitive Examination Cell              |

**Agenda of the Meeting:**

1. Review and feedback on the activities conducted
2. Planning for the activities to be conducted
3. Any other subject with the permission of Chair.

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator.

The agenda was taken for discussion item by item.



**Item No. 1: Review and feedback on the activities conducted**

Feedback on activities conducted was taken and discussion was held committee wise.

**National Service Scheme (N.S.S.)-** Mr. S.N. Parkale, Chief Programme Officer presented the reports of activities conducted by N.S.S. Total 19 activities were undertaken by N.S.S till date in which namely Cervical Cancer Vaccination , Covid vaccination drive, Help to flood affected people at Mahad were appreciated. The remaining activities like blood donation camp and special residential camp are to be organized. It was asked to prepare the activity reports of all the activities and submit one copy to IQAC.

**National Cadet Corps (N.C.C.)-** Dr. U.T. Bhandare, ANO has presented the report of activities conducted. As per the calendar of event, all activities are conducted with discipline. Two cadets namely Mr. Anuj Dharamsingh Ranwa and Ms. Mrunmayi Dhadge were selected for Republic Day Parade at New Delhi. Dr. S.K. Patil and all the members present for the meeting have congratulated to NCC Cadet and NCC unit for this outstanding achievement.

**Resolution:** The resolution of congratulation to NCC cadets who have been selected for Republic Day Parade was passed unanimously.

**Cultural Association:** The report was presented by Dr. R.V. Yeole. The workshops conducted and achievements at youth festival were told. One silver medal is achieved at state level.

The feedback of activities conducted by Sports, WDC, Students Council, DLLE, Placement Cell, Competitive Cell and Avishkar was presented by respective chairpersons of the committees.

**Item No. 2: Planning for the activities to be conducted**

After taking the review of activities conducted by different committees and associations, the suggestions were given to undertake the remaining activities as per the planning submitted. The following activities are planned in remaining period of the academic year 2021-22.:

**N.S.S-** Blood donation camp, seven days special residential camp, celebration of Dr. B.R. Ambedkar Jayanti

**N.C.C.-** Chattrapati Shivaji Maharaj Jayanti, Shaheed Diwas, Babasaheb Ambedkar Jayanti

**Cultural:-** Kaladarpan programme at old age home, Commencement of CKTian Film Society, World Theatre Day, College level competitions, Workshop on Audio editing

**Sports:** Annual Sports, Khelo India selection trial

**Women Development Cell:** Self-Defense training for girl students, certificate course in yoga, World Women Day, Gender Audit

**Students Council:** Leadership quality webinar, lecture on Human relations and cultural values, no vehicle day, eco club.

**Placement Cell:** Mega Job Fair, Placement Drive, workshop on soft skill and interview skill

**Avishkar:** Workshop for university level presentations

**Competitive Examination Cell:** Career Counselling Session, Seminar on Staff selection commission

**Resolution:** It was decided to complete all the planned activities.

**Item No. 3: Any other subject with the permission of the Chair**

Dr. B.D. Aghav has suggested to maintain proper documentation of the activities and submit to IQAC in time. Dr. S.K. Patil, Principal (I/C) has guided all for organization of the activities and extended all possible support for the activities.

The meeting was ended with vote of thanks by Dr. R.V. Yeole.

Prepared by



**Dr. B.D. Aghav**  
Coordinator, IQAC

Approved by



**Prof. (Dr.) S.K. Patil**

Principal (I/C)  
Changu Kana Thakur

Arts, Commerce & Science College,  
New Panvel (Autonomous)







J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

Title of the meeting : IQAC Meetings of Committees/Associations

Date. 11/02/2022

Time : 4:10 pm

### Members Present

Sr. No.	Name	Singnature
1	Dr. S.K. Pahl	
2	Dr. B.D. Aghav	
3	Dr. B.S. Pacht	
4	Dr. V.B. Naik	
5	Mr. J. M. Pawara	
6	Mr. Sanjay M. Hiremath	
7	Dr (ms) R.D. Mhatte	
8	Dr. B.V. Jadhav	
9	Dr. U.T. Bhandarkar	
10	Suryakant N. Parkale	
11	Dr. Mhatte M.A.	
12	Dr Seema Kokitkar	
13	Mr. G.A. Jagtap	
14	Dr. R.V. Yeole	
15		
16		
17		
18	 IQAC Coordinator CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	 Principal CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
19		
20		
21		
22		
23		
24		
25		



Janardan Bhagat Shikshan Prasarak Sanstha's

## **Changu Kana Thakur**

**Arts, Commerce and Science College, New Panvel (Autonomous)**

Re-accredited A<sup>+</sup> Grade by NAAC (Third Cycle-CGPA-3.61)  
'College with Potential for Excellence' Status Awarded by UGC  
'Best College Award' by University of Mumbai

### **Internal Quality Assurance Cell (IQAC)**

**Date: 09/02/2022**

#### **Notice**

All the Head/In-charges of the Department are hereby informed that, the meeting is scheduled on **Saturday, February 12, 2022 at 3:30 pm** in Skill Development Resource Centre.

All must remain present for the meeting.

#### **Agenda of the meeting:**

1. Drafting of course outcomes as per the UGC LOCF guidelines and Blooms Taxonomy
2. Reconstitution of Board of Studies in respective subjects
3. Evaluation pattern of traditional programmes
4. Syllabus revision of first year UG and PG programmes
5. Review of the activities conducted by the departments
6. Any other subject with the permission of the chairperson



**Principal (I/C)**

Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)

#### **Note:**

1. You are informed to submit the details of the activities conducted till the date in the format enclosed at the time of meeting.
2. If you are unable to attend the meeting due to unavoidable reason, please depute other faculty of your department with prior permission of the Principal (I/C).



**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The meeting of the Heads/In-charges of the departments was held at on Saturday, **February 12, 2022** at 3:30 pm in Skill Development Resource Centre (04).

The meeting was chaired by Hon. Dr. S.K. Patil, Principal (I/C) of the College.

The following members were present:

1. Dr. S.K. Patil : I/C Principal and Chairman, IQAC
2. Dr. B.D. Aghav : Coordinator, IQAC
3. Prof. (Dr.) B.S. Patil : In-charge, Faculty of Arts
4. Dr. S.B. Yadav : In-charge, Faculty of Commerce
5. Dr. J.S. Thakur : In-charge, Faculty of Science
6. Dr. U.T. Bhandare : Head, Department of Hindi
7. Dr. D.S. Narkhede : Head, Department of Geography
8. Dr. R.V. Yeole : Head, Department of English
9. Dr. R.D. Mhatre : Head, Department of History
10. Dr. S.M. Bhoir : Head, Department of Rural Development
11. Mr. M.M. Kamble : Head, Department of Marathi
12. Mr. A.V. Patil : Head, Department of Political Science
13. Prof. (Dr.) E. Mathews : Head, Department of Commerce
14. Dr. A.K. Dixit : Head, Department of Business Economics
15. Ms. Menka Nalawade : Head, Department of Management Studies
16. Dr. N.E. Koli : Head, Department of Accounting and Finance
17. Prof. (Dr.) B.V. Jadhav : Head, Department of Chemistry
18. Mr. N.C. Vadnere : Head, Department of Microbiology
19. Dr. M.A. Mhatre : Head, Department of Zoology

- |     |                       |   |  |
|-----|-----------------------|---|--|
| 20. | Dr. S.S. Kokitkar     | : | Head, Department of Biotechnology          |
| 21. | Mrs. P.M. Jadhav      | : | Head, Department of Computer Science       |
| 22. | Mrs. I. S. Thakare    | : | Head, Department of Information Technology |
| 23. | Dr. S.I. Unhale       | : | Head, Department of Mathematics            |
| 24. | Ms. D.S. Barve        | : | Head, Department of Botany                 |
| 25. | Mrs. G.U. Patil       | : | Head, Department of Physics                |
| 26. | Mrs. M.M. Nair        | : | Faculty, Foundation Course                 |
| 27. | Dr. V.B. Naik         | : | Director, Physical Education               |
| 28. | Mrs. Vandana Deshmukh | : | Fashion Designing                          |
| 29. | Mrs. Anooja Hanumante | : | Interior Designing                         |
| 30. | Mr. A.A. Bhagat       | : | Member, Administrative Office              |

#### **Agenda of the Meeting:**

1. Drafting of course outcomes as per the UGC LOCF guidelines and Blooms Taxonomy
2. Reconstitution of Board of Studies in respective subjects
3. Evaluation pattern of traditional programmes
4. Syllabus revision of first year UG and PG programmes
5. Review of the activities conducted by the departments
6. Any other subject with the permission of the chairperson

The meeting was started with welcome of Dr. S.K. Patil, Principal (I/C), Faculty In-charges and all the Heads of the Departments. The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator.

The agenda was taken for discussion item by item.

#### **Item No. 1: Drafting of course outcomes as per the UGC LOCF guidelines and Blooms Taxonomy**

Dr. B.D. Aghav, IQAC Coordinator initiated the discussion on Outcome Based Education (OBE) and reminded about the workshop organized by IQAC to train the teacher for drafting course outcomes using Blooms Taxonomy according to UGC LOCF guidelines. It was discussed that, although the course outcomes are drafted earlier, needs to write again as per the Blooms Taxonomy. The committee is constituted



to monitor the process of drafting and mapping. Mr. N.C. Vadnere is made convener of the committee. The operation structure for drafting outcomes was presented and guidelines are given to all the heads/incharges of the department. It was decided that Programme outcomes will be drafted by concerned Faculty in-charges in consultation with heads of the departments. The programme specific outcomes will be drafted by Head of the concerned departments in consultation with teachers of the department (if needed). The course outcomes will be prepared by the teacher who is teaching the course. The formats were given to the heads of the departments.

**Resolution:** After having detailed discussion and the doubts, it was resolved to complete this task as follows:

Programme outcomes (POs) will be prepared up to February 14, 2022 and will be presented before OBE committee for approval.

Programme specific outcomes (PSOs) will be prepared and presented before February 20, 2022 and get approved from OBE committee.

Course outcomes will be prepared by February 28, 2022 and will be approved by OBE committee.

**Item No. 2: Reconstitution of Board of Studies in respective subjects**

Dr. B.D. Aghav, mentioned that the Board of Studies are in due for reconstitution. The Principal (I/C) Dr. S.K. Patil has appealed all the heads of the department to reconstitute the boards of studies. The composition of the Board of Studies is recalled and asked to change the members of Board of Studies, if required. The tenure of new Board of Studies will be of three years. All heads are asked to give the panel of six names for University nominee before 15<sup>th</sup> February 2022.

**Resolution:** It was decided to schedule the Board of Studies meetings in the span of March 15, 2022 to March 30, 2022.

**Item No. 3: Evaluation pattern of traditional programmes**

Dr. S.I. Unhale, Controller of Examination initiated the discussion on change of evaluation pattern for UG and PG programme. It was informed that, the 60:40 pattern will be implemented from academic year 2022-23 across all programmes. It was also informed that the total credit will be increased from 120 to 132. Additional credits will

be given through courses offered by college or SWAYAM MOOCS. The internal examination will be integrated with continuous internal evaluation (CIE).

**Resolution:** It was resolved to implement 60:40 pattern of evaluation for all programmes from academic year 2022-23 and asked to get passed from concerned Board of Studies. The 132 credits graduation programmes is decided to undertake from academic year 2022-23.

**Item No. 4: Syllabus revision of first year UG and PG programmes**

The discussion was held on syllabus revision. Dr. B.D. Aghav, IQAC Coordinator has given the guidelines for revision of the syllabus. Feedback has to be collected, analyzed and valid suggestion from the stakeholders are to be recorded. The suggestions are to be discussed in respective Board of Studies and the action taken report is to be prepared by the Chairperson of Board of Studies. It was suggested to change or replace the content by 20 % or more.

**Resolution:** It was resolved to complete the process of revision of UG first year and PG first year before April 05, 2022.

**Item No. 5: Review of the activities conducted by the departments**

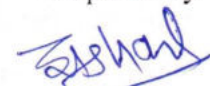
Dr. B.D. Aghav asked to submit the report of activities conducted by the departments. Dr. S.K. Patil has taken the review of the activities remained as per the academic calendar of the departments and suggested to complete the activities.

**Resolution:** It was decided to complete the activities before March 15, 2022.

**Item No. 6: Any other subject with the permission of the chairperson**

The concluding remark was given by Prin. Dr. S.K Patil. As there were no issues to discuss, the meeting was ended with vote of thanks by Mr. N.C. Vadnere.

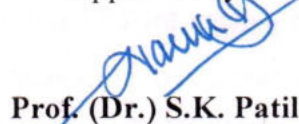
Prepared by



**Dr. B. D. Aghav**

Coordinator, IQAC

Approved by



**Prof. (Dr.) S.K. Patil**

Principal (FIC)

Changu Kana Thakur

Arts, Commerce & Science College,  
New Panvel (Autonomous)







J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

Title of the meeting : IQAC MEETING.

Date. 12/02/2022

Time : 3.30 pm.

### Members Present

Sr. No.	Name	Singnature
1	Dr. S.K. PATIL	
2	Dr. B.D. AGHAR.	
3	Dr. D.S. Karkhede	
4	Dr. S.M. Bhoir	
5	Dr. R.D. Mhatre	
6	Mrs Vandana Deshmukh	
7	Mrs. Anooja A. Harumante	
8	Dr. U.T. Bhargava	
9	Mr. M. M. M. M.	
10	Meena Nalawade	
11	Dr. Seema Kokitkar	
12	Mr. Akash V. Patil	
13	PROF. (DR.) B.V. JADHAV	
14	Mr. Kumbhar M.M.	
15	Dr. B.S. Patil	
16	Dr. S.B. Yadav	
17	Mr. N.C. Vadnere	
18	Dr. J.S. Thakur	
19	Dr. A.K. DIXIT	
20	Dr. R.V. Yate	
21	Dr. Nilesh K.	
22	G.V. Patil	
23	Dr. Mhatre M.A	
24	D.S. Barne	
25	Mrs P. M. Jadhav	





J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

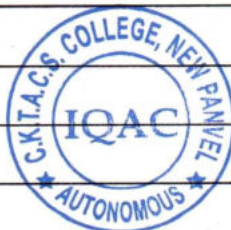
Title of the meeting : IQAC MEETING

Date : 12/2/22

Time : 3.30 p.m

### Members Present

Sr. No.	Name	Singnature
1	Mrs I.S. Thakur	Ithakur
2	Dr. E. Mathews	E Mathews
3	Dr. S. I. Unhale	S I Unhale
4	Dr. V. B. Naik	V B Naik
5	Mr. A. A. Bhogate	A A Bhogate
6		
7		
8		
9		
10	IQAC Coordinator CHANGU KANA THAKUR	Principal
11	ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		





Janardan Bhagat Shikshan Prasarak Sanstha's

## **Changu Kana Thakur**

**Arts, Commerce and Science College, New Panvel (Autonomous)**

Re-accredited A<sup>+</sup> Grade by NAAC (Third Cycle-CGPA-3.61)

'College with Potential for Excellence' Status Awarded by UGC

'Best College Award' by University of Mumbai

---

### **Internal Quality Assurance Cell (IQAC)**

**Date: 24/03/2022**

#### **Notice**

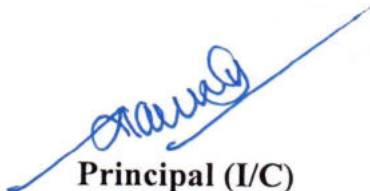
All the Head/In-charges of the Department are hereby informed that, the meeting is scheduled on **Saturday, March 26, 2022 at 10:30 am** in skill development centre (Room No. 04) to discuss the following agenda.

All must remain present for the meeting.

#### **Agenda:**

1. Guidelines for the Academic and Administrative Audit (AAA) to be conducted in the month of April 2022.
2. Status of syllabus feedback and its analysis.
3. Discussion on schedule of meetings of Board of Studies and draft syllabus of first year UG and PG



  
**Principal (I/C)**  
Changu Kana Thakur  
Arts, Commerce and Science College,  
New Panvel (Autonomous)

**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The Meeting of the Heads/In-charges of the respective departments was held at on **Saturday, March 26, 2022** at 10:30 am in Skill Development Center (Room No. 04)

The meeting was chaired by Hon. Dr. S.K. Patil, Principal (I/C) of the College.

The following members were present:

1. Prof. (Dr.) S.K. Patil : I/C Principal and Chairman, IQAC
2. Dr. B.D. Aghav : Coordinator, IQAC
3. Prof. (Dr.) B.S. Patil : In-charge, Faculty of Arts
4. Prof. (Dr.) S.B. Yadav : In-charge, Faculty of Commerce
5. Dr. J.S. Thakur : In-charge, Faculty of Science
6. Dr. D.S. Narkhede : Head, Department of Geography
7. Dr. R.V. Yeole : Head, Department of English
8. Dr. R.D. Mhatre : Head, Department of History
9. Mr. M.M. Ambulgekar : Head, Department of Marathi
10. Mr. A.V. Patil : Head, Department of Political Science
11. Prof. (Dr.) E. Mathews : Head, Department of Commerce
12. Prof. (Dr.) A.K. Dixit : Head, Department of Business Economics
13. Ms. Menka Nalawade : Head, Department of Management Studies
14. Dr. N.E. Koli : Head, Department of Accounting and Finance
15. Prof. (Dr.) B.V. Jadhav : Head, Department of Chemistry
16. Mr. N.C. Vadnere : Head, Department of Microbiology
17. Dr. M.A. Mhatre : Head, Department of Zoology
18. Dr. S.S. Kokitkar : Head, Department of Biotechnology
19. Mrs. P.M. Jadhav : Head, Department of Computer Science



- |                           |   |  |
|---------------------------|---|--|
| 20. Mrs. I. S. Thakare    | : | Head, Department of Information Technology |
| 21. Dr. S.I. Unhale       | : | Head, Department of Mathematics            |
| 22. Ms. D.S. Barve        | : | Head, Department of Botany                 |
| 23. Mrs. G.U. Patil       | : | Head, Department of Physics                |
| 24. Mrs. M.M. Nair        | : | Faculty, Foundation Course                 |
| 25. Mrs. N.P. Tidar       | : | N.C.C.                                     |
| 26. Mrs. Vandana Deshmukh | : | Fashion Designing                          |
| 27. Mrs. Anooja Hanumante | : | Interior Designing                         |
| 28. Mr. R.A. Navghare     | : | Librarian                                  |

The following staff could not attend the meeting and leave of absence was granted to them:

1. Prof. (Dr.) U.T. Bhandare- Head, Department of Hindi
2. Dr. S.M. Bhoir- Head, Department of Rural Development
3. Dr. V.B. Naik- Director, Physical Education
4. Mr. S.N. Parkale- Chief Programme Officer, NSS

#### **Agenda of the Meeting:**

1. Guidelines for the Academic and Administrative Audit (AAA) to be conducted in the month of April 2022.
2. Status of syllabus feedback and its analysis.
3. Discussion on schedule of meetings of Board of Studies and draft syllabus of first year UG and PG

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator and welcomed Prof. (Dr.) S.K. Patil, Principal (I/C) all the members for being present the meeting.

The agenda was taken for discussion item by item.

#### **Item No. 1: Guidelines for the Academic and Administrative Audit (AAA) to be conducted in the month of April 2022**

Dr. B.D. Aghav, IQAC Coordinator initiated the discussion on planning of academic and administrative audit (AAA). The audit is planned in the month of April and the detailed guidelines to the departments have been given for the preparation. The

departmental information in reference to the results and attendance was asked from Head of Departments. The individual faculty information in prescribed format is to be collected in soft copy department wise and to be submitted to IQAC in soft copy only. The documents to be keep ready for verification at the time of visit was discussed in detailed and the doubts were cleared. It was told to prepare departmental presentation for Academic and Administrative Audits, the suggestive points for the presentation was shared with all Heads of the department.

**Resolution:** After having detailed discussion on academic and administrative audit of the college, it was decided to submit the required data to IQAC before 31<sup>st</sup> March 2022 for report preparation. It was also resolved to prepare the file of the documents and PowerPoint presentation before 15<sup>th</sup> April 2022.

**Item No. 2: Status of syllabus feedback and its analysis.**

The syllabus feedback and its analysis report was read by Mrs. G.U. Patil. It was observed that many departments have difficulty in getting the feedbacks from employer. Prof. (Dr.) S.K. Patil has given the guidelines that, those departments are offering programmes to degree/post-graduation must get the feedbacks from employers in order to strengthen the process of curriculum revision. The Department of English, Economics, Geography and Hindi have not submitted the analysis report. These departments are asked to submit the report to IQAC.

**Resolution:** It was resolved to list out the valid suggestions from stakeholders and is to be put before members of Board of Studies of respective subject for inclusion or omission while revising the syllabus.

**Item No. 3: Discussion on schedule of meetings of Board of Studies and draft syllabus of first year UG and PG**

The IQAC Coordinator has given the slot from April 1, 2022 to April 15, 2022 for scheduling the meetings of Board of Studies and asked to communicate the dates to IQAC for smooth planning of meetings. The discussion was held on draft syllabus of first year UG and PG programme. The departments were asked to conduct the meetings and most of the departments have prepared the draft syllabus as per the guidelines. The change in examination evaluation pattern was informed by Dr. S.I. Unhale, Controller



of Examination. He told that the evaluation pattern for all programmes will be 60:40 from the academic year 2022-23. It was told to get it passed in BoS for all programmes. The faculty in-charges have informed the introduction of courses to increase the credits from 120 to 132 from the academic year 2022-23.

**Resolution:** It was resolved to replace or add 20 % or more syllabus in all programmes. The meetings are to be scheduled in given slot by IQAC.

Hon. Principal Prof. (Dr.) S.K. Patil congratulated IQAC for undertaking the Academic and Administrative Audit of the college. He appreciated the planning of IQAC for academic and administrative audit. He narrated the process of academic audit and instructed all the Heads to prepare the reports and documents as required by IQAC for Audit. He also guided about the conduct of meetings of Board of Studies and ensured every possible guidance.

The meeting was ended with vote of thanks by Prof. (Dr.) B.S. Patil, In-charge, Faculty of Arts.



Prepared by

**Dr. B. D. Aghav**

Coordinator, IQAC



Approved by

**Prof. (Dr.) S.K. Patil**

Principal (I/C)

Changu Kana Thakur

Arts, Commerce & Science College,

New Panvel (Autonomous)





J. B. S. P. Sanstha's

# Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

Title of the meeting : IQAC MEETING WITH HOD'S

Date. 26/03/2022

Time : 10.30 a.m

## Members Present

Sr. No.	Name	Singnature
1	Prof. (Dr). S.K. Patil	
2	Dr. B.D. Aghav	
3	Dr. S.B. Yadav	
4	Dr. B.S. Patil	
5	Dr. J.S. Thakur	
6	Dr. R.V. Yeole	
7	Dr. Mrs. M.A. Mhalie	
8	Mrs. G.U. Patil	
9	Dr. Seema S. Kolhatkar	
10	Dr. S. Mathews	
11	Dr. S.I. Unhale	
12	Dr. A.K. DIXIT	
13	Dr. R.D. Mhatre	
14	Dr. Barne	
15	Mrs. Anurag A.	
16	Mrs. Nilima Tidar	
17	Mrs. Vandana Deshmukh	
18	Dr. Nilesh Koli	
19	Dr. D.S. Navkade	
20	Mrs. Mula. M. Nair	
21	Menka Nalawade	
22	Mrs. Akash V. Patil	
23	Mrs. I.S. Thakare	
24	P.M. Jadhav	
25	Mr. Ramakant A. Navghare	







J. B. S. P. Sanstha's

## Changu Kana Thakur

Arts, Commerce & Science College, New Panvel

(Autonomous)

Title of the meeting : IQAC Meeting with HOD's

Date: 26/03/2022

Time : 10.30 a.m.

### Members Present

Sr. No.	Name	Singnature
1	PROF-DR. B.V. JADHAV	
2	Mr. N. C. Vadnere	
3	MR. M. M. Ambujekar	
4		
5		
6		
7	IQAC Coordinator CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)	Principal CHANGU KANA THAKUR ARTS, COMMERCE & SCIENCE COLLEGE NEW PANVEL (AUTONOMOUS)
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		



॥ विद्या विनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's

**Changu Kana Thakur**

**Arts, Commerce and Science College, New Panvel (Autonomous)**

*Re-accredited 'A+' Grade by NAAC (Third Cycle - 3.61 CGPA)*

*'College with Potential for Excellence' Status Awarded by University Grants Commission*

*'Best College Award' by University of Mumbai*

**Internal Quality Assurance Cell (IQAC)**

May 11, 2022

**Notice**

All the members of IQAC Committee are hereby informed that, the meeting is scheduled on **Saturday, May 14, 2022 at 03.30 p.m.** in Skill Development Resource Center (Room No 04).

All are requested to remain present for the same.

**Agenda of the meeting:**

1. Confirmation of the minutes of the meeting held on 27/10/2021
2. IQAC Activity Report of Academic Year 2021-22
3. Planning of the IQAC activities for the 2022-23
4. Discussion on Revision of Policies and Procedures of the Institution
5. Any other subject with the permission of the Chair

**IQAC Coordinator**

Changu Kana Thakur

Arts, Commerce and Science College,  
New Panvel (Autonomous)

**Principal**

Changu Kana Thakur

Arts, Commerce and Science College,  
New Panvel (Autonomous)







॥ विद्या विनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's

**Changu Kana Thakur**

**Arts, Commerce and Science College, New Panvel (Autonomous)**

*Re-accredited 'A+' Grade by NAAC (Third Cycle - 3.61 CGPA)*

*'College with Potential for Excellence' Status Awarded by University Grants Commission*

*'Best College Award' by University of Mumbai*

**Internal Quality Assurance Cell (IQAC)**

May 11, 2022

**Notice**

All the following staff members are hereby informed that, the IQAC meeting is scheduled on **Saturday, May 14, 2022 at 03.30 p.m.** in Skill Development Resource Center (Room No 04). All are requested to remain present for the same.

**Agenda of the meeting:**


1. Confirmation of the minutes of the meeting held on 27/10/2021
2. IQAC Activity Report of Academic Year 2021-22
3. Planning of the IQAC activities for the 2022-23
4. Discussion on Revision of Policies and Procedures of the Institution
5. Any other subject with the permission of the Chair


Sr. No.	Name of the Staff	Designation
1.	Prof. (Dr.) S.B. Yadav	Member, IQAC
2.	Mr. N.C. Vadnere	Member, IQAC
3.	Dr. (Mrs.) J.S. Thakur	Member, IQAC
4.	Mr. R.A. Navghare	Member, IQAC
5.	Prof. (Dr.) E. Mathews	Member, IQAC
6.	Ms. D.S. Barve	Member, IQAC
7.	Mr. S.N. Parkale	Member, IQAC
8.	Prof.(Dr.) B.S. Patil	Invitee, In-charge, Faculty of Arts
9.	Dr. S.I. Unhale	Invitee, Controller of Examination

Page 1 of 2



10.	Dr. S.N. Vajekar	Invitee, RUSA Coordinator
11.	Prof. (Dr.) A.K. Dixit	Invitee, Feedback Monitoring Committee
12.	Prof.(Dr.) V.D. Patil	Invitee, Research Committee
13.	Dr. (Mrs.) S.S. Kokitkar	Invitee, Avishkar Research Association
14.	Dr. R.V. Yeole	Invitee, Cultural Association
15.	Prof. (Dr.) U.T. Bhandare	Invitee, N.C.C.
16.	Dr. V.B. Naik	Invitee, Sports
17.	Dr. (Mrs.) M.A. Mhatre	Invitee, Students' Council
18.	Mr. G.K. Surve	Invitee, Administrative Staff

  
**IQAC Coordinator**  
 Changu Kana Thakur  
 Arts, Commerce and Science College,  
 New Panvel (Autonomous)

  
**Principal**  
 Changu Kana Thakur  
 Arts, Commerce and Science College,  
 New Panvel (Autonomous)





**CHANGU KANA THAKUR**

**ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL (AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year- 2021- 2022**

**Minutes of the Meeting**

The meeting of the members of Internal Quality Assurance Cell (IQAC) was held at 4:00 pm on **Saturday, May 14, 2022** at Skill Development Resource Centre (Room No.04) of the college.

The meeting of the Internal Quality Assurance Cell (IQAC) started at 4:00 pm. The meeting was chaired by Dr. S.K. Patil, Principal and Chairperson, IQAC of the college.

The following members were present:

- |                           |   |
|---------------------------|---|
| 1. Dr. S.K. Patil         | : Principal and Chairman, IQAC  |
| 2. Dr. S.T. Gadade        | : Secretary, J.B.S.P. Sanstha, Panvel<br>(Representative of Management & Education Field) |
| 3. Mrs. Vaishali M. Joshi | : Member, Representative of Parents   |
| 4. Ms. Trupti B. Nerulkar | : Member, Representative of Students  |
| 5. Mr. N.C. Vadnere       | : Member, Representative of Faculty   |
| 6. Dr. (Mrs.) J.S. Thakur | : Member, Representative of Faculty   |
| 7. Ms. D.S. Barve         | : Member, Representative of Faculty   |
| 8. Mr. S.N. Parkale       | : Member, Representative of Faculty   |
| 9. Dr. S.I. Unhale        | : Invitee, Controller of Examination  |
| 10. Dr. R.V. Yeole        | : Invitee, Faculty  |
| 11. Dr. M.A. Mhatre       | : Invitee, Students Council   |
| 12. Dr. V.B. Naik         | : Invitee, Sports   |
| 13. Mr. G.K. Surve        | : Invitee, Administrative Staff   |
| 14. Dr. B.D. Aghav        | : Coordinator, IQAC   |

The following members could not attend the meeting and leave of absence was granted to them:



1. Mr. Paresh R. Thakur : Member, Representative of Management
2. Dr. Manoj Ghadge : Member, Representative of Industry
3. Dr. B.P. Langi : Member, Representative of Alumni
4. Dr. A.P. Mahajan : Member, Education Field
5. Mrs. Minal Tipnis : Member, Representative of Society
6. Dr. S.B. Yadav : Member, Representative of Faculty
7. Mr. R.A. Navghare : Member, Representative of Faculty
8. Dr. Elizabeth Mathews : Member, Representative of Faculty
9. Dr. B.S. Patil : Invitee, In-charge-Faculty of Arts
10. Dr. S.N. Vajekar : Invitee, RUSA Coordinator
11. Dr. A.K. Dixit : Invitee, Feedback Monitoring Committee
12. Dr. V.D. Patil : Invitee, Research Committee
13. Dr. S.S. Kokitkar : Invitee, Avishkar Research Association
14. Dr. U.T. Bhandare : Invitee, N.C.C.

**Agenda of the Meeting:**

1. Confirmation of the minutes of the meeting held on 27/10/2021.
2. IQAC Activity Report of Academic Year 2021-22.
3. Planning of the IQAC activities for the 2022-23.
4. Discussion on Revision of Policies and Procedures of the Institution.
5. Any other subject with the permission of Chair.

The meeting was opened by Dr. B.D. Aghav, IQAC Coordinator.

The agenda was taken for discussion item by item.

**Item No. 1: Confirmation of the minutes of the meeting held on 27/10/2021**

The minutes of the meeting held on 27/10/2021 of IQAC Committee was presented by Dr. B.D. Aghav and its action taken report was presented.

**Resolution:** The minutes of the meeting and action taken report of the meeting held on 27/10/2021 was accepted unanimously.

**Item No. 2: IQAC Activity Report of Academic Year 2021-22.**

The IQAC Coordinator Dr. B.D. Aghav has presented the IQAC report of the activities undertaken for the academic year 2021-22.



The following major activities were completed successfully by IQAC of the college during academic year 2022-23.

Sr. No.	Name of the Activity
01	Regular Meetings-10
02	Feedback collection, analysis and action taken report
03	Preparation of AQAR and its timely submission
04	Participation in NIRF Ranking
05	Career Advancement of Teachers- 17
06	ISO 9001 and ISO 14001 Certification
07	Energy Audit
08	Environment Audit
09	Gender Audit
10	Academic and Administrative Audit
11	Staff training Workshop on 'Outcome Based Education'
12	Guest Lecture on 'National Education Policy 2020'
13	'IPR Awareness Program' for students and staff

IQAC has played a vital role in following initiatives of the institution:

- Fully Wi-Fi Campus
- Seed money for research by Institution
- Organization of seminars, workshops and conferences (03-National and 01-International)
- Ph.D. Scholars Course work on Research and Publication Ethics
- Laboratory Safety Training for Non-teaching Staff- Chemistry
- Initiation of Innovation, Incubation and Entrepreneurship Cell
- Reconstitution of Board of Studies in respective Subjects.
- Revision of First year UG and PG syllabus and meetings of BoS
- Writing of POs, PSOs and COs as per UGC LOCF and Blooms Taxonomy
- Change in evaluation pattern with CIE and Degree with 132 credits



**Resolution:** All the members of IQAC have appreciated and congratulated IQAC and Coordinator Dr. B.D. Aghav for undertaking activities systematically during the academic year 2021-22.

**Item No. 3: Planning of the IQAC activities for the 2022-23.**

Dr. B.D. Aghav has presented the planning of activities for the academic year 2022-2023.

Sr. No.	Name of the Activity
01	Timely submission of AQAR for academic year 2021-22
02	Participation in NIRF ranking 2023
03	Seed money to the teachers for research by the Institution
04	Organization of seminars, workshops and conferences sponsored by ICSSR, RUSA, NAAC etc.
05	Organization of FDP in collaboration with HRDC-Mumbai
06	Proposal for seminars and conferences to NAAC, ICSSR, RUSA etc.
07	Proposal for Grant under DBT-Star College Scheme
08	Revision of Policies and Procedures
09	Commencement of activities under Innovation, Incubation and Entrepreneurship Cell
10	Acquisition of e-content development facility
11	Regular Meetings of IQAC
12	Academic and Administrative Audit (Internal) and Green Audit

**Resolution:** The proposed activities for the academic year 2022-23 by IQAC was accepted unanimously.

**Item No. 4: Discussion on Revision of Policies and Procedures of the Institution.**

The discussion was held on the policies and procedures of the institution. As per the suggestions during Academic and Administrative Audit held on 29<sup>th</sup> April 2022, it was mentioned that there is need of revision of existing policies and creation of new policy documents. The following policies were identified for revision and preparation.

- Academics: Curriculum Planning and Delivery



- Curriculum Design Policy
- Policy and Procedures on Feedback
- Admission policy
- Institutional Mentoring Policy
- Policy on code of ethics in Research
- Research Policy
- Policy for Consultancy
- IT Policy
- Policy for Institutional Scholarship
- Policy for Grievance Redressal Mechanism
- Examination Grievance Redressal Policy
- e-Governance Policy
- Policy on Financial support to Teachers
- Policy on Green Campus
- Policy on Environment and Energy usage
- Policy on Disabled-friendly Environment
- Policy on Internal and External Audit
- Gender Policy
- Outcome Based Education (OBE) Policy and Procedures
- Policy for Prevention of Plagiarism
- Code of conduct and Professional Ethics
- Policy for Placement
- Policy for Incubation Centre
- Finance Policy
- Policy for Continuous Internal Evaluation (CIE)

**Resolution:** The existing policies and procedure will be revised and necessary amendments will be made in the academic year 2022-23. The new policies and procedures will be drafted and approved from the management.

**Item No. 5: Any other subject with the permission of the Chair**

After the discussion on items of the agenda, the Principal Dr. S.K. Patil has addressed the meeting. He has mentioned about the participation of the students in



college activities and expected that every student should participate in at least one activity of the college. There should be month wise planning for organization of activity. All metrics of NAAC is to be covered and on that line Lecture Capturing System and Rain water harvesting project will be undertaken. He has given the information of commencement of new programs from the academic year 2022-23. M.Sc. in Data Analysis, M.Com in Business Analytics and Post graduate Diploma in Analytical Instrumentation will be commenced from the academic year 2022-23. Ms. Trupti B. Nerulkar, student representative has mentioned the concern about the timely notices for the programs organized by college. The suggestion was noted. The regular meetings of students' council to be organized as suggested by Ms. Trupti Nerulkar.

Dr. S.T. Gadade, Representative from management has addressed the meeting on following points.

- The members who are absent for the meeting must be put on record and know their reason of absentia.
- He emphasized on the credibility of Examination in autonomy and appreciated our Examination Cell for that. There should be policy for continuous internal evaluation and no discrimination or bias in evaluation of the learners.
- He congratulated Dr. S.K. Patil for being appointed as Principal of the college and explained the responsibilities of Faculty In-charges and Principal.
- The feedback management system must be effective and factual outcomes must be used for future planning.
- He advised to study the system and metrics for assessment by NAAC and timely fulfillment of the requirements.
- Discussion on Silver Jubilee was held and decided to release a booklet highlighting glorious journey of college in last 25 years.
- For self-financing courses, the qualified and approved faculty will be recruited from the academic year 2022-23.
- He also expected the preparation of prospectus as per the guidelines, team work and strengthening of every aspect of the college.



- The upgradation of Interactive Language Laboratory, Digital Library, and Underutilization of library funds were also mentioned.
- He advised to plan all possible activities for the academic year 2022-23 only and academic year 2023-24 should be for preparation of accreditation and no major activities to be planned.


As there were no other items for the discussion, the meeting ended with vote of thanks by Mr. S.N. Parkale.

Prepared by

  
**Dr. B. D. Aghav**

Coordinator, IQAC

Approved by

  
**Prof. (Dr.) S.K. Patil**

Principal

Changu Kana Thakur  
Arts, Commerce & Science College,  
New Panvel (Autonomous)





॥ विद्या विनयेन शोभते ॥

Janardan Bhagat Shikshan Prasarak Sanstha's

**Changu Kana Thakur**

**Arts, Commerce and Science College, New Panvel (Autonomous)**

Re-accredited 'A+' Grade by NAAC (Third Cycle - 3.61 CGPA)

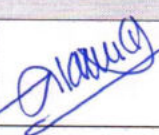
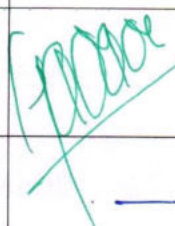

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai


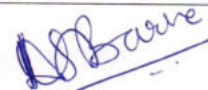
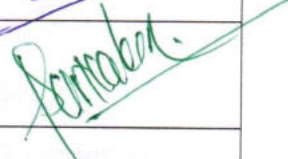

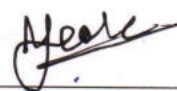
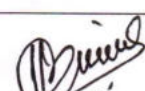
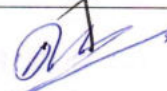

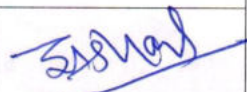
### Meeting of Internal Quality Assurance Cell (IQAC)

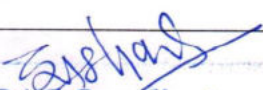
Meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 called to order on Saturday, 14<sup>th</sup> May, 2022 at 03:30 p.m. under the Chairmanship of Dr. S. K. Patil, Principal of Changu Kana Thakur Arts, Commerce and Science College, New Panvel (Autonomous).

#### Members Present:


Sr. No.	Name of Faculty	Designation	Signature
01	Dr. S. K. Patil	Principal and Chairperson	
02	Mr. Paresh R. Thakur	Member, Representative of Management	—
03	Dr. S. T. Gadade	Member, Representative of Management & Educational field	
04	Dr. A. P. Mahajan	Member, Educational field	—
05	Mrs. Minal M. Tipnis	Member, Representative of Society	—
06	Dr. Manoj Ghadge	Member, Representative of Industry	—
07	Mrs. Vaishali M. Joshi	Member, Representative of Parents	
08	Dr. B. P. Langi	Member, Representative of Alumni	—
09	Ms. Trupti B. Nerulkar	Member, Representative of Students	
10	Dr. S. B. Yadav	Member, Representative of Faculty	—
11	Mr. N. C. Vadhere	Member, Representative of Faculty	—



Sr. No.	Name of Faculty	Designation	Signature
12	Dr. (Mrs.) J. S. Thakur	Member, Representative of Faculty	
13	Mr. R. A. Navghare	Member, Representative of Faculty	—
14	Prof. Dr. (Mrs.) E. Mathews	Member, Representative of Faculty	—
15	Ms. D. S. Barve	Member, Representative of Faculty	
16	Mr. S.N. Parkale	Member, Representative of Faculty	
17	Prof. (Dr.) B.S. Patil	Invitee, In-charge, Faculty of Arts	—
18	Dr. S. I. Unhale	Invitee, Controller of Examination	
19	Dr. S. N. Vajekar	Invitee, RUSA Coordinator	—
20	Prof. (Dr.) A. K. Dixit	Invitee, Feedback Monitoring Committee	—
21	Prof. (Dr.) V.D. Patil	Invitee, Research Committee	—
22	Dr. (Mrs.) S.S. Kokitkar	Invitee, Avishkar Research Association	—
23	Dr. R. V. Yeole	Invitee, Cultural Association	
24	Prof. (Dr.) U. T. Bhandare	Invitee, N.C.C.	—
25	Dr. V.B. Naik	Invitee, Sports	
26	Dr. (Mrs.) M. A. Mhatre	Invitee, Student Council	
27	Mr. G. K. Surve	Invitee, Administrative Staff	
28	Dr. B. D. Aghav	Coordinator	

  
**IQAC Coordinator**  
 CHANGU KANA THAKUR  
 ARTS, COMMERCE & SCIENCE COLLEGE  
 NEW PANVEL (AUTONOMOUS)



  
**Principal**  
 CHANGU KANA THAKUR  
 ARTS, COMMERCE & SCIENCE COLLEGE  
 NEW PANVEL (AUTONOMOUS)

**CHANGU KANA THAKUR**

**Arts, Commerce & Science College, New Panvel (Autonomous)**

Re-accredited 'A+' Grade by NAAC

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Internal Quality Assurance Cell (IQAC)**

**Academic Year 2021-2022**

**ACTION TAKEN REPORT**

The Internal Quality Assurance Cell (IQAC) of our college is instrumental in promoting quality enhancement and quality enrichment of the institution through proper planning and its monitoring. IQAC ensured the quality in academic, curricular, co-curricular, extra-curricular and extension activities throughout the year.

The following initiatives were monitored by IQAC.

- Commencement of 15 new value-added courses.
- Feedback on curriculum collected, analyzed and used for designing of syllabus of First year undergraduate programme and First year postgraduate programme.
- Monitoring of adherence of Autonomy guidelines and meeting of statutory bodies under autonomy.
- Conduct of Quality Audits such as Academic and Administrative Audit (AAA), Gender Audit, Energy Audit, Environment Audit, ISO 9001:2015, ISO 14001:2015 and Green Surveillance Audit.
- Drafting, approval and implementation of additional policies and procedures of the institution.
- Documentation for Quality audits conducted during the academic year 2021-22.
- Implementation of e-governance in administration and Examination by acquisition of MasterSoft ERP.
- ICT tools are purchased additionally.
- Seed money to teachers by the institution for promotion of research.



- Students Satisfaction Survey on Institutional Performance collected, analyzed and report is communicated to administration for further processing.
- Conducted Staff training on 'Outcome Based Education'
- Laboratory Safety training for non-teaching staff.
- Writing of PO, PSO and COs as per UGC LOCF and Bloom's Taxonomy of all courses and programmes.
- Guest lecture on NEP-2020 to sensitize staff for its implementation.
- IPR awareness program for students and staff in collaboration with Patent Office, Government of India.
- Career Advancement of 17 teachers.
- Organization subject/theme based 03 national and 01 international seminars.
- Fully Wi-Fi enabled campus
- Augmentation of academic facility.
- Conduct of Ph.D. course work on 'Research Publication Ethics'
- Participated in NIRF 2021 Ranking.
- Timely Submission of AQAR 2020-21.
- Regular meetings of IQAC
- Exposure visits to Mithibai College, Mumbai and M.L. Dahanukar College, Mumbai to understand the establishment of Innovation, Incubation and Entrepreneurship Cell of the college.
- Reconstitution of Board of Studies in respective subjects and timely conduct of Board of Studies meetings.

*[Signature]*

**Dr. B. D. Aghav**

Coordinator, IQAC

**IQAC Coordinator**  
CHANGU KANA THAKUR  
ARTS, COMMERCE & SCIENCE COLLEGE  
NEW PANVEL (AUTONOMOUS)



*[Signature]*

**Prof. (Dr.) S.K Patil**

Principal

**Principal**  
Changu Kana Thakur  
ARTS, COMMERCE & SCIENCE COLLEGE  
NEW PANVEL (AUTONOMOUS)