

Janardan Bhagat Shikshan Prasarak Sanstha's
Changu Kana Thakur Arts, Commerce and Science College,
New Panvel (Autonomous)

Minutes of the Meeting of College Development Committee

Academic Year: 2023-24

Meeting No.: 01

Date: 13/09/2023

Minutes of the 1st meeting of the 'College Development Committee' for the academic year 2023-24 held on Wednesday, 13th September 2023 at 11:30 a.m. in Skill Development Resource Centre (Room No. 004).

The meeting was attended by the following members:

Sr. No.	Name	Designation	Position
01	Hon'ble Shri. Ramsheth Thakur (Ex-M.P.)	Chairman, J.B.S.P. Sanstha, Panvel	Chairman
02	Hon'ble Shri. Y. T. Deshmukh	Vice-Chairman, J.B.S.P. Sanstha, Panvel	Member
03	Hon'ble Dr. S. T. Gadade	Secretary, J.B.S.P. Sanstha, Panvel	Member
04	Prof. Dr. S.K. Patil	Principal of the college	Member- Secretary
05	Adv. Vinayak Koli	Representative (Education)	Member
06	Prof. Dr. S. B. Yadav	Representative (Teacher)	Member
07	Dr. D. S. Narkhede	Representative (Teacher)	Member
08	Prof. Dr. B. D. Aghav	IQAC Coordinator	Member
09	Dr. Shailesh Vajekar	RUSA Coordinator	Member
10	Dr. S. I. Unhale	Controller of Examinations	Permanent Invitee
11	Prof.(Dr.) B.S. Patil	In-charge, Faculty of Arts	Permanent Invitee
12	Dr.(Mrs.) J.S. Thakur	In-charge, Faculty of Science	Permanent Invitee
13	Mrs. P.S. Mhatre	Office Superintendent	Permanent Invitee
14	Mr. G.K. Surve	Head Clerk	Permanent Invitee
15	Mr. P.K. Gondhali	Senior Clerk	Permanent Invitee



Sr. No.	Name	Designation	Position
16	Mr. A.P. Thakur	Junior Clerk	Permanent Invitee
17	Mr. Darshan A. Thakur	Engineer, J.B.S.P. Sanstha, Panvel	Permanent Invitee

The following members were absent:

Sr. No.	Name	Designation	Position
01	Mr. Paresh Thakur	Representative (Social Service)	Member
02	Mr. Ghanshyam Jadhav	Representative (Industry)	Member
03	Dr. Bhushan P. Langi	Representative (Alumni)	Member

The absence of above members has been granted.

The Agenda for the discussion was as follows:

<u>Item No. 1</u>	To approve the minutes of the meeting of 'College Development Committee' held on 28/11/2022 and its Action Taken Report.
<u>Item No. 2</u>	To discuss on admissions in the academic year 2023-2024.
<u>Item No. 3</u>	To discuss and approve the income and expenditure for the period from 01/04/2022 to 31/03/2023.
<u>Item No. 4</u>	To discuss and approve the revised budget for the academic year 2023-2024.
<u>Item No. 5</u>	To discuss and approve Institutional Scholarships and prizes to be given in the academic year 2023-2024.
<u>Item No. 6</u>	To discuss and approve new purchase and maintenance work (Furniture, Civil, Plumbing, Painting, etc.)
<u>Item No. 7</u>	To discuss and approve recruitments, resignations and long leaves of staff in the academic year 2023-2024.
<u>Item No. 8</u>	To discuss and approve Annual Quality Assurance Report (2022-2023).
<u>Item No. 9</u>	Feedback on the activities conducted from December 2022 to August 2023 and planning of activities for academic year 2023-2024 in the line of 4 th cycle of re-accreditation by NAAC.
<u>Item No. 10</u>	To discuss and approve report on survey on institutional performance and feedback on curriculum.
<u>Item No. 11</u>	Any other matter with the permission of the chair.



Dr. S.K. Patil, requested to the Hon. Chairman, Shri. Ramsheth Thakur to give the permission to open a meeting for discussion and making decisions on the agenda of the meeting.

Hon. Chairman permitted Dr. S.K. Patil to open a meeting for discussion and making decisions on the agenda of the meeting.

Business of meeting:

Item No. 1

To approve the minutes of the meeting of 'College Development Committee' held on 28/11/2022 and its Action Taken Report.

Description:

The Principal and Secretary of College Development Committee Prof. Dr. S. K. Patil read the **Minutes** and **Action Taken Report** of the meeting held on 28/11/2022 at 11:30a.m. in the Skill Development Resource Centre (Room No. 004) of our college.

Resolution No. 1

The minutes of the meeting of College Development Committee held on 28/11/2022 and its Action Taken Report have been approved.

Resolution has been approved unanimously.

Item No. 2

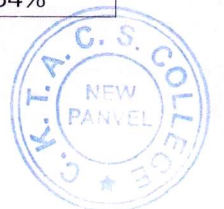
To discuss on admissions in the academic year 2023-2024.

Description:

The students strength for academic year 2023-24 was presented before meeting as given below with intake, last year admissions and % of admissions with respect to intake.

Stream-wise no. of students:

Sr. No.	Stream	Intake		Admissions		
		Original	Additional	2022-23	2023-24	% 23-24
01	Arts (UG)	600	--	558	553	92%
02	Arts (PG)	360	--	116	68	19%
03	Arts (Ph.D.)	22	--	5	11	50%
Total (Arts)		982	--	679	632	64%



Sr. No.	Stream	Intake		Admissions		
		Original	Additional	2022-23	2023-24	% 23-24
01	Commerce (UG)	1800	96	1879	1772	98%
02	Commerce (PG)	200	--	109	79	40%
03	Commerce (Ph.D.)	54	--	32	41	76%
Total (Commerce)		2054	96	2020	1892	92%

Sr. No.	Stream	Intake		Admissions		
		Original	Additional	2022-23	2023-24	% 23-24
01	Science (UG)	1530	48	1387	1417	93%
02	Science (PG)	260	20	268	188	72%
03	Science (Ph.D.)	35	--	22	35	100%
Total (Science)		1825	68	1677	1635	90%

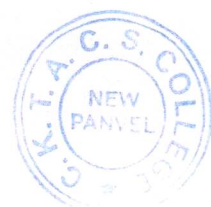
Sr. No.	Stream	Intake		Admissions		
		Original	Additional	2022-23	2023-24	% 23-24
01	Fashion & Interior	130		72	78	60%

Sr. No.	All Streams	Intake		Admissions		
		Original	Additional	2022-23	2023-24	% 23-24
Grand Total		4991	164	4448	4242	85%

Programme-wise no. of Students:

Sr. No.	Stream	Class	Intake		Admissions		
			Original	Additional	2022-23	2023-24	% 23-24
01	B.A.	FY	240	--	252	227	95%
		SY	240	--	191	163	68%
		TY	120	--	115	163	136%
Total (Arts – UG)			600	--	558	553	92%

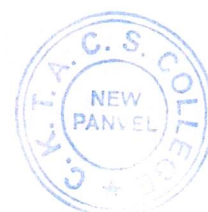
Sr. No.	Stream	Class	Intake		Admissions		
			Original	Additional	2022-23	2023-24	% 23-24
01	M.A. (English)	I	60	--	17	16	27%
		II	60	--	24	9	15%
02	M.A. (Economics)	I	60	--	34	7	12%
		II	60	--	22	24	40%
03	M.A. (Hindi)	I	60	--	12	4	7%
		II	60	--	07	8	13%
Total (Arts – PG)			360	0	116	68	19%



Sr. No.	Stream	Class	Intake		Admissions		
			Original	Additional	2022-23	2023-24	% 23-24
01	B.Com.	FY	240	48	289	288	120%
		SY	240	--	251	207	86%
		TY	240	--	229	214	89%
02	B.M.S.	FY	180	24	201	202	112%
		SY	180	--	191	161	89%
		TY	180	--	159	166	92%
03	B.Com. (Accounting and Finance)	FY	180	24	198	183	102%
		SY	180	--	186	177	98%
		TY	180	--	175	174	97%
Total (Commerce – UG)			1800	96	1879	1772	98%

Sr. No.	Stream	Class	Intake		Admissions		
			Original	Additional	2022-23	2023-24	% 23-24
01	M.Com. (Advanced Accountancy)	I	80	--	57	29	36%
		II	80	--	46	40	50%
02	M.Com. (Business Analytics)	I	20	--	6	4	20%
		II	20	--	--	6	30%
Total (Commerce – PG)			200	--	109	79	40%

Sr. No.	Stream	Class	Intake		Admissions		
			Original	Additional	2022-23	2023-24	% 23-24
01	B.Sc.	FY	240	--	230	197	82%
		SY	240	--	164	171	71%
		TY	120	--	184	144	120%
02	B.Sc. (Biotechnology)	FY	70	--	56	84	120%
		SY	70	--	50	39	56%
		TY	70	--	65	48	69%
03	B.Sc. (Computer Science)	FY	120	24	140	144	120%
		SY	120	--	83	120	100%
		TY	120	--	65	71	59%
04	B.Sc. (Information Technology)	FY	120	24	140	144	120%
		SY	120	--	120	135	113%
		TY	120	--	90	120	100%
Total (Science – UG)			1530	48	1387	1417	93%



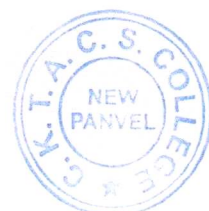
Sr. No.	Stream	Class	Intake		Admissions		
			Original	Additional	2022-23	2023-24	% 23-24
01	M.Sc. (Organic Chemistry)	I	20	4	17	16	80%
		II	20	4	24	17	85%
02	M.Sc. (Analytical Chemistry)	I	20	4	23	14	70%
		II	20	4	23	22	110%
03	M.Sc. (Microbiology)	I	10	2	12	7	70%
		II	10	2	12	12	120%
04	M.Sc. (Biotechnology)	I	20	--	24	8	40%
		II	20	--	23	24	120%
05	M.Sc. (Computer Science)	I	20	--	20	10	50%
		II	20	--	23	17	85%
06	M.Sc. (Information Technology)	I	20	--	24	8	40%
		II	20	--	24	23	115%
07	M.Sc. (Data Analytics)	--	20	--	11	9	45%
08	P.G. Dip. In Analytical Instrumentation	--	20	--	08	1	5%
Total (Science – PG)			260	20	268	188	72%

Sr. No.	Name of Programme	Subject	Intake	Admissions		
				2022-23	2023-24	% 23-24
01	Ph.D. in Arts	Hindi	05	05	05	100%
02	Ph.D. in Arts	Economics	05	--	Admission in Process	0%
03	Ph.D. in Arts	English	12	--	06	50%
04	Ph.D. in Commerce	Accountancy	46	25	37	80%
05	Ph.D. in Commerce	Business Policy	08	07	04	50%
06	Ph.D. in Science	Chemistry	30	17	23 (+7 New Selected)	100%
07	Ph.D. in Science	Biotechnology	05	05	05	100%
Total			111	59	87	78%

Resolution No. 2

After having detailed discussion and analysis of statistics of admissions, all staff of college is advised to take note of suggestions given by Hon. Chairman for improving percentage of result and increasing the admissions. The necessary initiatives shall be planned and implemented with immediate effect.

Resolution has been approved unanimously.



Item No. 3

To discuss and approve the income and expenditure for the period from 01/04/2022 to 31/03/2023.

Discussion:

The receipts and payments statements for the period from 01/04/2022 to 31/03/2023 were presented before committee as per the statements given below.

Aided Section: Income & Expenditure for the F.Y. 2022-2023

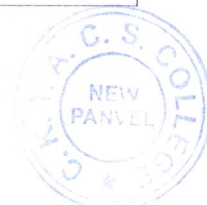
Sr. No.	Receipt			Disbursements		
	Head	Budget	Actual	Head	Budget	Actual
1	Fees	43,34,685	57,09,938	Tuition Fees to JTD	2,68,560	0
2	Salary Grant	8,22,45,140	9,82,03,544	Employee Cost	8,28,71,780	9,82,03,544
3	Consultancy		30,000	Academic Expenses	17,81,876	25,61,251
4	Bank Interest	40,721	11,00,437	Administrative Expenses	60,51,472	97,09,995
5	RUSA Grant		1,47,31,266	RUSA Grant Exp. (Recurring)		1,17,03,497
6	B.C. Book Bank Grant	50,000	2,70,480			
7	Deficit	43,03,142	21,32,622	Surplus	--	
	Total	9,09,73,688	12,21,78,287	Total	9,09,73,688	12,21,78,287

Capital Expenditure during the Financial Year 22-23 = Rs.74,96,153/-

Un-Aided Section: Income & Expenditure for the F.Y. 2022-2023

Sr. No.	Receipt			Disbursements		
	Head	Budget	Actual	Head	Budget	Actual
1	Fees	9,15,46,283	9,15,77,144	Employee Cost	6,22,12,171	6,06,90,416
2	Consultancy		3,000	Academic Expenses	2,17,98,493	1,40,13,379
3	Other Income		1,90,505	Administrative Expenses	1,85,79,467	2,19,56,110
4	Bank Interest		10,45,983	University Shares	12,16,505	15,92,368
5	Exam Fees		1,54,48,202			
6	Deficit	1,22,60,353		Surplus	0	1,00,12,561
	Total	10,38,06,636	10,82,64,834	Total	10,38,06,636	10,82,64,834

Capital Expenditure during the Financial Year 22-23 = Rs.76,54,783/-



Fees recovery status was presented as below;

Status of Receipts during F.Y. 2022-2023 (As on 25.08.2023):

Unit	2022-23 (Amounts in Rs.) as on 26.08.2023			
	Receivable	Received	Concessions	Outstanding
Aided (BA, BCOM, BSC)	4566430	4530545	10225	25660
Un-Aided (BA, BCOM, BSC)	9964445	9820798	23372	120275
Self-Financing	78881390	77326892	479311	1075187
Total	93412265	91678235	512908	1221122
%		98.14%	0.55%	1.31%
Other Fees	11529000	11437000	92000	0
%		99.20%	0.80%	0.00%

Resolution No. 3

After having detailed discussion, the receipts and payments during the period from 01/04/2022 to 31/03/2023 are approved.

Resolution has been approved unanimously.

Item No. 4

To discuss and approve the revised budget for the A.Y. 2023-2024.

Discussion:

The budgets for the financial year 2023-2024 were presented before meeting as per the annexure attached herewith. The summary of the budget is as given below;

Summary of Budget for the F.Y. 2023-2024:

Aided Section

Sr. No.	Receipts		Disbursements		Surplus / (-) Deficit
	Head	Amount	Head	Amount	
1	Tuition Fees	9,02,000	Employee Cost	10,18,75,000	0
2	Salary Grant	10,09,73,000			
3	Academic Fees	1,38,08,000	Academic Expenses	1,36,69,000	1,39,000
4	Administrative Fees	16,10,000	Administrative Expenses	22,03,000	-5,93,000
5	University Shares	3,00,000	University Shares	3,00,000	0
6	Deficit	4,54,000	Surplus	0	0
	Total	11,80,47,000	Total	11,80,47,000	-4,54,000



Un-aided Section

Sr. No.	Receipts		Disbursements		Surplus / (-) Deficit
	Head	Amount	Head	Amount	
1	Tuition Fees	6,96,32,000	Employee Cost	7,87,11,000	-90,79,000
2	Academic Fees	2,27,57,000	Academic Expenses	1,92,28,000	35,29,000
3	Administrative Fees	1,34,68,000	Administrative Expenses	2,48,78,000	-1,14,10,000
4	University Shares	12,80,000	University Shares	12,80,000	0
5	Deficit	1,69,60,000	Surplus	0	0
	Total	12,40,97,000	Total	12,40,97,000	-1,69,60,000

Examination Section

Sr. No.	Receipts		Sr. No.	Disbursements	
	Head	Amount		Head	Amount
1	Examination Fees	1,36,27,000	1	Exam University Share & Convocation Share	41,36,000
2	Convocation Fees	3,54,000	2	Convocation Ceremony	4,00,000
3	ATKT Fees	15,00,000	3	Exam Remuneration	40,00,000
4	Late Fees	10,000	4	Software Exp.	6,24,000
5	Duplicate Marksheet Fees	5,000	5	Salary & Honorarium	34,03,000
6	Project Fees	20,97,000	6	Project Remuneration	12,58,000
			7	Other Expenses (Printing, Travelling, etc.)	20,50,000
			8	Student Scholarships and Felicitation Exp.	4,00,000
			9	CAP Centre Establishment Exp. (80%)	8,48,000
			10	New Equipments	1,92,000
			11	Repair & Maintenance and Misc. Exp.	2,81,000
	Total	1,75,93,000		Total	1,75,93,000

New project added in Budget of Self-Financing Unit put for approval of the meeting -

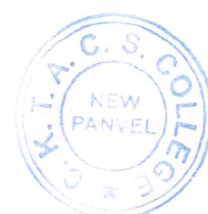
Bio-Fertiliser Production Unit (Start-up under Incubation Cell)

Benefits to College-

- Association with the Industry.
- Institutional level Start-up, serve as incubation center.
- Revenue generation at college level by selling Agri products.
- Add-on points in NAAC Accreditation.
- Helps in placement of students.
- Social out reach.
- Helps in Earn & Learn scheme.
- Best practices
- Need based research activity

Benefits to Students-

- Connect to the Industry during academics.
- Hands-on industrial training experience.
- Research Avenues.
- Entrepreneurship skill development.
- Exposure to the market economy.
- Helps in placement.
- Social out reach.
- Earn & Learn scheme.



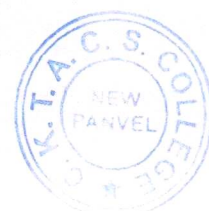
Benefits to Farmers-

- Easy access to the technology and research.
- Availability of information about Farming and newer technologies.
- Easy availability of Biofertilizers/organic fertilizers.
- Savings by using biofertilizers/organic fertilizer as compared to chemical fertilizers.

First Year Expenditure		
Sr. No.	Particulars	Approx. Cost
A.	Infrastructure	2,94,000
B.	Equipment	6,38,000
C.	Recurring	1,60,000
D.	Student Training Charges	60,000
E.	Consultancy Charges	2,00,000
	Total	13,52,000

Second Year and Onward Expenditure		
Sr. No.	Particulars	Approx. Cost
C.	Recurring	1,00,000
D.	Student Training Charges	60,000
E.	Consultancy Charges	1,00,000
	Total	2,60,000

First Year Expenditure			
Sr. No.	Particulars	Quantity	Amount
A.	Infrastructure		
1	15" Exhaust Fan	1	2,000
2	Electrical Connections (3 Phase) All Power points and cable expenses)	Lump-Sum	52,000
3	Carrier 1.5 Ton Air Conditioner	2	90,000
4	Wash Basin and Cleaning area	1	15,000
5	Wooden Table (8' x 3'x 3H) with Storage	1	80,000
6	Wooden Table (4' x 3'x2.5'H) with Storage	1	30,000
7	Chair Revolving	1	5,000
8	Stools height 3'	10	20,000
	Total		2,94,000
B.	Equipment		
1	Research Fermenter	1	2,95,000



2	Autoclave	1	35,000
3	Bottle Filling Machine	1	1,48,000
4	Ribbon Blender (50 Kg)	1	1,10,000
5	Aerator (aeration System)	1	10,000
6	Tarson 50 L Capacity Jar with Tubing	2	40,000
	Total		6,38,000
C.	Recurring		
1	Chemicals		40,000
2	Glassware		40,000
3	Bottles 1L HDPE (1000)		50,000
4	Miscellaneous		30,000

Resolution No.4

After having detailed discussion, the revised budget for the financial year 2023-2024 is approved along with inclusion of establishment of Bio-fertiliser Production Unit.

Resolution has been approved unanimously.

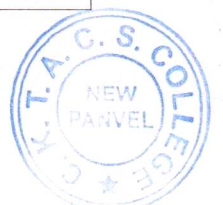
Item No.5

To discuss and approve Institutional Scholarships and Prizes to be given in the academic year 2023-2024.

Discussion:

Prof. Dr. S.K. Patil given information to the members about existing institutional scholarships as given below;

Sr. No.	Existing Institutional Scholarships	Eligibility	Total
1	Late Shri. Janardan Bhagat Memorial Scholarship	1 st Rank (Rs.3000/-)	Rs.3,16,000/-
2	Late Smt. Bhagubai Changu Thakur Memorial Scholarship	1 st Rank in Girls (Rs.3000/-)	
3	Late Shri. Changu Kana Thakur Memorial Scholarship	2 nd Rank (Rs.2000/-)	
4	Late Smt. Bhagubai Changu Thakur Memorial Scholarship	3 rd Rank (Rs.1000/-)	



Prof. Dr. S.K. Patil given detailed information of following proposed scholarships for approval to be given to students in the academic year 2023-24.

Sr. No.	Particulars of Scholarships	Funding Agency	Budget Allocation
1	In the form of concession in fees to students of UG and PG programmes	RUSA	Rs.10,00,000/-
2	In the form of concession in fees to students for UG and PG programmes	College	Rs.43,99,930/-
3	In the form of fees of MKCL courses	RUSA	
4	In the form of concession in fees of Value Added Courses (VAC) to all the students of first year classes those who are not beneficiary of any other scholarship (One student – One Scholarship)	RUSA	

Prof. Dr. S.K. Patil also requested to the members to approve following institutional prizes to be given to the students of Sports, Cultural, NSS and NCC.

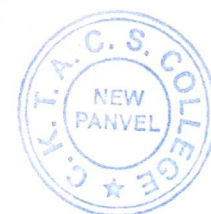
Sr. No.	Institutional Prizes to be approved	Type
1	Prizes to the students of Sports	Memento, Certificate and Sports Wear
2	Prizes to the students of Cultural	Memento and Certificate
3	Prizes to the students of NCC / NSS	Memento and Certificate

After having detailed discussion on above scholarships, following resolution was passed.

Resolution No.5

As maximum students are being covered under above mentioned scholarships, the committee has approved the proposal. These scholarship amount shall be disbursed to the students studying in the academic 2023-2024. To achieve maximum number of students benefited by various scholarships, it is to be ensured that single student gets only one scholarship. To appreciate the success achiever students of Sports, Cultural, NCC and NCC shall be felicitated by offering Memento, Sports Kit and Certificates as per existing policy in the academic year 2023-2024.

Resolution has been approved unanimously.



Item No.6

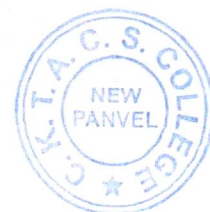
To discuss and approve new purchase and maintenance work (Furniture, Civil, Plumbing, Painting, etc.)

Discussion:

Mr. Gondhali P.K. presented various requirements of new purchase and maintenance work given by different departments as mentioned below;

A. New Purchase requirements for approval:

Sr. No.	Particulars	Quantity	Department / Place	Estimated Cost in Rs.
1	Vacuum Cleaner	1 No.	Admin office	35,000
2	Sanitary Napkin Automatic and Disposal Machine	2 Nos. And 2 Nos.	Ladies Staff Toilet and Girls Toilet	70,000
3	Water Dispenser make Blue Star Model - BWD3TTGA (Table Top)	6Nos.	Dept. of Commerce/NCC/CS/IT/BMS and A&F	65,000
4	Roller Blind		Dept. of CS ,IT and Room No.301	1,50,000
5	UPS Battery 150AH (80KVA)	30 Nos.	Main Panel Room (Electrician office)	3,70,000
6	Revolving wheel chairs - 150 Nos	150 Nos.	Commerce Comp. Lab-60, English Language Lab- 30, Office - 15, Seminar Hall - 15 and Resource Centre -30	6,00,000
7	Inverter (4000VA) (1600VA) (3500VA) with Battery - 17 Nos.(200AH)	03 Nos. 01 No. <u>01 No.</u> 05 Nos.	1. Microbiology (4 Battery) 2. Biotechnology (4 Battery) 3. Common for Economics, Geography and IQAC (4 Battery) 4. Botany (2 Battery) 5. Gymkhana (3 Battery)	5,00,000
8	2 Pairs of Uniform for all Non-Teaching Staff	100staff x 2pair x Rs.2000/-	Non-teaching Staff (Including Gardener)	4,00,000
9	Air Conditioner Split, 2 Ton, Three Star, Carrier make	10Nos.	Dept. of Biotechnology Admin Office	5,00,000
10	Carpet (Mat) Flooring		Dept. of English Language Lab. and Seminar Hall Stage -14	3,50,000
	Total			30,40,000



B. Plumbing and Civil work for approval:

Sr. No.	Particulars	Department / Place	Estimated Cost in Rs.
01	Repairing work of plumbing and sanitary work	Chemistry Lab 'C' wing back side	7,00,000
02	Fabrication Work	Gymkhana and Law college Back side Gate	50,000
	Total		7,50,000

C. Furniture work for approval:

Sr. No.	Particulars	Department / Place	Estimated Cost in Rs.
01	Wall storage with Drawer and Rack	Zoology Lab.	55,000
02	Wall Storage	Counsellor Office	35,000
	Total		90,000

D. Painting work for approval:

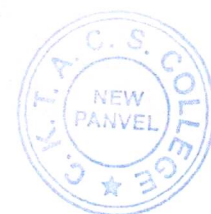
Sr. No.	Particulars	Department / Place	Estimated Cost in Rs.
01	Equipment, Instrument, Steel Cupboard and Garden Rack Painting	Gymkhana, NCC, NSS, Microbiology and Garden	2,00,000
	Total		2,00,000

E. Examination Department work for approval:

Sr. No.	Particulars	Department / Place	Estimated Cost in Rs.
A. New Purchase			
01	Roller Blind	Exam CAP Centre (Room No.319)	60,000
02	Revolving wheel chairs (50 Nos.)		2,00,000
03	Air Conditioner Split, 2 Ton, Three Star, Carrier make		1,00,000
C Furniture Work			
01	Furniture Work	Exam CAP Centre (Room No.319)	8,00,000
D Painting Work			
01	Rack and Cupboard Painting Work	Exam Dept. (Room No. 322, 323, 324)	50,000
	Total		12,10,000

Summary of proposed work for approval –

Sr. No.	Particular	College	Exam Dept.	Total Approximate Cost (In Rs.)
A	New Purchase	30,40,000	3,60,000	34,00,000
B	Plumbing and Civil Work	7,50,000	0	7,50,000
C	Furniture Work	90,000	8,00,000	8,90,000
D	Painting Work	20,000	50,000	70,000
	Total	40,80,000	12,10,000	52,90,000



Resolution No.6

After having detailed discussion, the new purchases, furniture works, plumbing, civil and painting works mentioned above are approved. The standard procedure of inviting quotation, preparing comparative statements, negotiation with vendors, getting approval from Hon. Chairman, issuing PO/WO, etc. shall be strictly followed for the above sanctioned work.

Resolution has been approved unanimously.

Item No.7

To discuss and approve recruitments, resignations and long leaves of the staff in the academic year 2023-24.

Discussion:

Prof. Dr. S.K. Patil presented following recruitments, resignations and long leaves of the staff in the academic year 2023-24 as mentioned below for approval.

1. New Selected Qualified Teaching Staff for One Academic Year: (Teaching Staff -13)

(Interview on 22,23 and 24 June 2023)

Sr. No.	Name of Employee	Designation	Dept.	Qualification	Date of Appointment
1	Mrs. Kusum Saheblal Rajbhar	Asst. Professor	Mathematics	M.Sc., SET & NET	08-07-2023
2	Mrs. Shweta Vinayak Humbarwadi	Asst. Professor	Microbiology	M.Sc., SET	15-07-2023
3	Dr. Tanmay Prabhakar Patil	Asst. Professor	Botany	M.Sc., Ph.D.	06-07-2023
4	Mrs. Rashmi Prabha	Asst. Professor	Computer Science	MCA, NET & SET	10-07-2023
5	Dr. Nikita Suresh Aurange	Asst. Professor	Management Studies	M.Com., Ph.D. NET, SET,	06-07-2023
6	Mr. Kumawat Omprakash	Asst. Professor	Accountancy	M.Com., SET, NET	06-07-2023
7	Mrs. Bhakti Ravindra Joshi	Asst. Professor	Accounting & Finance	M.Com., NET & SET	17/07/2023
8	Mr. Ajay Nitin Prajapati	Asst. Professor	Accounting & Finance	M.Com., NET & SET	10-07-2023
9	Mr. Bhushan Bhoir	Asst. Professor	Accounting & Finance	M.Com., SET	06-07-2023
10	Ms. Karishma Malhotra	Asst. Professor	Commerce	M.Com., SET	06-07-2023
11	Mr. Kaluram Babusha Dhore	Asst. Professor	Economics	Ph.D., NET	06-07-2023
12	Mrs. Renuka Anand Ganeshe	Asst. Professor	English	M.A., M.Phil., SET	10-07-2023
13	Dr. Anuja Singh	Asst. Professor	Chemistry	M.Sc., Ph.D.	06-07-2023



2. New Selected Non-Qualified Teaching Staff for One Academic Year: (Teaching Staff -05)
(Interview on 22,23 and 24 June 2023)

Sr. No.	Name of Employee	Designation	Dept.	Qualification	Date of Appointment
1	Mr. Sagar Vyavahare	Asst. Professor	Computer Science	M.Sc. Comp. Science	10-07-2023
2	Mrs. Sonali Hitesh Raut	Asst. Professor	Commerce (Computer)	M.C.A. (Computer)	10-07-2023
3	Mr. Rupesh Balu Mane	Asst. Professor	N.S.S.	M.A. (Eco.)	06-07-2023
4	Ms. Manisha Jaiswal	Asst. Professor	N.C.C.	M.Com., C- Certificate Holder	17-07-2023
5	Mr. Rahul Harinayan Gupta	Asst. Professor	N.C.C.	M.Sc., C- Certificate Holder	06-07-2023

3. New Selected Non-Qualified Teaching Staff for One Academic Year: (Teaching Staff -05)
(Interview on 10.07.2023, 11.08.2023 and 21.08.2023)

Sr. No.	Name of Employee	Designation	Dept.	Qualification	Date of Appointment
1	Ms. Prajakta Mahesh Mhatre	Asst. Professor	Physics	M. Sc.	10-07-2023
2	Ms. Gharat Komal Kesharinath	Asst. Professor	Computer Science	M.Sc., I.T.	14-08-2023
3	Ms. Dandale Pooja Vishawambhar	Asst. Professor	Computer Science	M.Sc. Comp. Science	14-08-2023
4	Mrs. Joshi Pranita Gajanan	Asst. Professor	Computer Science	M.Sc. Comp. Science	14-08-2023
5	Ms. Lama Sirkhot	Asst. Professor	Biotechnology	M.Sc. (Biotechnology)	22-08-2023

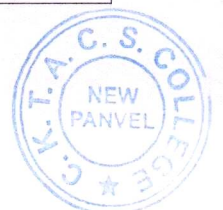
4. Selection and New Appointments of Non-Teaching Staff for approval (01)

Sr. No.	Name of Employee	Designation	Qualification	Date of Appointment
1	Mr. Janardan Bhaskar Gavandi	Peon	H.S.C. Pass	14/07/2023

5. Resignations for approval: (Teaching Staff – 07)

(Resigned and relieved from duties.)

Sr. No.	Name of Employee	Designation	Department	Date of Resignation
1	Ms. Mokal Sneha Moreshwar	Assistant Professor	Computer Science	30.11.2022 (Personal Reason)
2	Ms. Jadhav Nishigandha N.	Assistant Professor	Microbiology	09.01.2023 (Personal Reason)
3	Mrs. Bandal Sneha Tushar	Assistant Professor	BMS	30.04.2023 (Personal Reason)
4	Ms. Dhage Apurva Sunil	Assistant Professor	FC	30.04.2023 (Personal Reason)
5	Ms. Barve Dhanashri Shrikant	Asst. Professor	Botany	31/07/2023 (Voluntary Retirement)



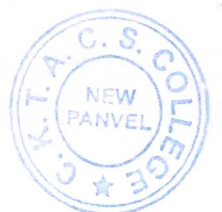
Sr. No.	Name of Employee	Designation	Department	Date of Resignation
6	Ms. Mali Roshani P.	Assistant Professor	Computer Science	03.08.2023 (Personal Reason)
7	Ms. Nair Mruthula M.	Assistant Professor	Commerce	11.08.2022 (Personal Reason)
8	Prof. Elizabeth Mathews	Professor	Commerce	31/08/2023 (Retirement) (Superannuation 60Yrs)
9	Mr. Gharat Roshan Gana	Junior Clerk	Examination	31/08/2023 (Personal Reason)

6. Medical/Maternity Leave details for approval

Sr. No.	Name of Employee	Designation	Dept.	Leave Type	From	To	Days
1	Ms. Dandge Pooja Sachin	Asst. Prof.	IT	Medical Leave	01.11.2022	20.11.2022	20
2	Mr. Gaikar Nitesh Dhanaji	Lab. Attd.	Zoology	Medical Leave	21.11.2022	03.12.2022	13
3	Ms. Muniv Yojana Sidram	Asst. Prof.	Zoology	Maternity Leave	05.12.2022	05.06.2023	183
4	Ms. Batavia Bhakti Parag	Asst. Prof.	Commerce	Medical Leave	02.01.2023	31.03.2023	89
5	Mr. Parkale Suryakant Narayan	Asst. Prof.	English	Medical Leave	09.01.2023	19.01.2023	11
6	Mrs. Paringe Sneha Rohit	Asst. Prof.	IT	Maternity Leave	09.01.2023	16.04.2023	98
7	Mr. Sathe Ganesh S.	Asst. Prof.	Micro	Medical Leave	31.01.2023	12.02.2023	13
8	Dr. Mhatre Manda A.	Asso. Prof.	Zoology	Medical Leave	05.03.2023	19.03.2023	15
9	Ms. Pophale Neha S.	Asst. Prof.	IT	Medical Leave	23.03.2023	30.04.2023	39
10	Mr. Sonawale Deepak Kashinath	Lab. Attd.	Physics	Medical Leave	04.08.2023	11.08.2023	8
11	Dr. Mrs. Elizabeth Mathews	Professor	Commerce	Medical Leave	06.08.2023	13.08.2023	8
12	Dr. Mrs. Elizabeth Mathews	Professor	Commerce	Medical Leave	19.08.2023	25.08.2023	7

7. Earned/Casual Leave details for approval:

Sr. No.	Name of Employee	Designation	Dept.	Leave Type	From	To	Days
1	Ms. Shete Dnyanada Rajendra	Asst. Prof.	IT	CL- LWP	01.11.2022	08.11.2022	8
2	Ms. Thakare Isha Sachin	Asst. Prof.	IT	CL - LWP	07.11.2022	19.11.2022	13
3	Ms. Shenoy Priya	Asst. Prof.	IT	CL - LWP	02.05.2023	15.05.2023	14
4	Ms. Jadhav Pratibha M.	Asst. Prof.	CS	CL - LWP	04.05.2023	05.06.2023	32
5	Mrs. Thakare Isha Sachin	Asst. Prof.	IT	CL - LWP	22.05.2023	08.06.2023	18
6	Mrs. Joshi Mayuri A.	Asst. Prof.	IT	CL - LWP	23.05.2023	31.05.2023	9
7	Mrs. Thakare Isha Sachin	Asst. Prof.	IT	CL - LWP	11.06.2023	19.06.2023	19
8	Mr. Thakur Randhir D.	Peon	Exam	EL	05.06.2023	23.06.2023	19



Prof. Dr. S.K. Patil explained the procedures undertaken for new selections, appointments. He informed that after receiving resignations the respective staff has been relieved and replacement of staff has been done by following standard procedure with due consent of the Sanstha office. He also narrated long leaves of staff with appropriate reasons.

Resolution No.7

After having detailed discussion on new selections, appointments, resignations and long leaves of the staff in the academic year 2023-24 till 31/08/2023 mentioned above are approved.

Resolution has been approved unanimously.

Item No.8

To discuss and approve Annual Quality Assurance Report (2022-2023).

Discussion:

Dr. B.D. Aghav, coordinator, IQAC, presented the criteria-wise data of AQAR of the academic year 2022-2023.

Resolution No.8

After observing report of the AQAR of academic year 2022-2023 and detailed discussion on each point, the AQAR is approved and permitted for submission to NAAC.

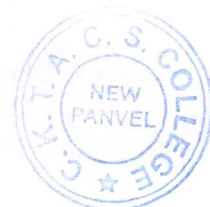
Resolution has been approved unanimously.

Item No.9

Feedback on the activities conducted from December 2022 to August 2023 and planning of activities for academic year 2023-2024 in the line of 4th cycle of re-accreditation by NAAC.

Discussion:

Dr. B.D. Aghav, coordinator, IQAC, presented the activities conducted from December 2022 to August 2023 and planning of activities for academic year 2023-2024 in the line of 4th cycle of re-accreditation by NAAC.



Resolution No.9

After having detailed discussion on activities conducted from December 2022 to August 2023 and planning of activities for academic year 2023-2024 in the line of 4th cycle of re-accreditation by NAAC, the members appreciated the work of IQAC and approved the planned activities for academic year 2023-2024.

Resolution has been approved unanimously.

Item No.10

To discuss and approve report on survey on institutional performance and feedback on curriculum.

Discussion:

Prof. Dr. A. K. Dixit presented statistics of report of survey on institutional performance on 25 points were presented. The areas having excellent performance, the areas regarding to be strengthened and the areas where improvements are recommended were presented before the members.

Prof. Dr. S. B. Yadav explained the following procedure undertaken for collecting feedback on curriculum and action taken on the suggestions;

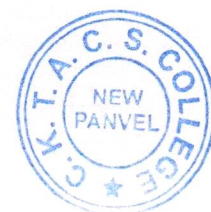
Feedback on Curriculum -

- Every department collects feedback from students, teachers, alumni, employers and peer teachers on design and review of revised syllabus.
- The relevant feedback is incorporated in the syllabus.
- It is presented in the meetings of Board of Studies of respective departments and has been approved.

Resolution No.10

After having detailed discussion, report on survey on institutional performance and feedback on curriculum for the academic year 2022-23 have been approved.

Resolution has been approved unanimously.



Item No.11**Any other matter with the permission of the chair.**

Following agenda was put for discussion with the permission of the chair.

Item No.11.1**To discuss and approve requirement of additional non-teaching staff.****Discussion:**

Prof. Dr. S. K. Patil informed the members about requirement of following non-teaching staff with justification of vacancies as given below;

Sr. No.	Designation	Department	Justification/Remark
1	Junior Clerk	Exam	Vacancy due to resignation of Mr. Roshan Gharat from 01.09.2023
2	Library Attendant	Library	For New Makers Space Facility in Library and Lecture Capturing System
3	PA to the Principal	Principal's Office	Previous PA Mr. Asmitak Bhagat assigned for IQAC work
4	Laboratory Attendant	Information Technology	Increase in practical batches due to increase in students
5	Laboratory Attendant	Biotechnology	For daily huge washing and sterilisation work
6	Technical Person	College	For Website maintenance and daily updates

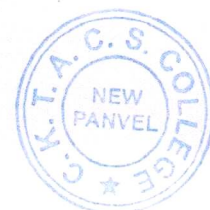
Resolution No.11.1

After having detailed discussion on necessity of non-teaching staff with the justification, the requirement has been approved and due process for the recruitment shall be initiated under the guidance of the Sanstha Office.

Resolution has been approved unanimously.

Discussion:

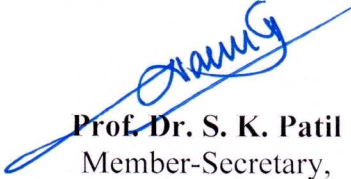
No other item came for discussion.

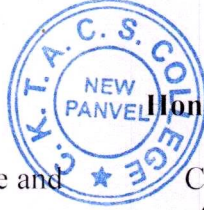


Closing remarks:

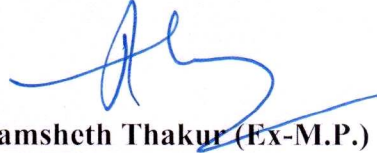
The meeting was concluded with a vote of thanks given by Dr. S.B. Yadav, Head, Department of Accountancy of the college.

Prepared by


Prof. Dr. S. K. Patil
Member-Secretary,
College Development Committee and
Principal of the College



Approved by


Hon. Shri. Ramsheth Thakur (Ex-M.P.)
Chairman,
College Development Committee and
Chairman, J.B.S.P. Sanstha, Panvel

